

To Dr. Coonrod

From Charles A. Ramsey, II

Subject Funding



University of Idaho
Inter-Office Memorandum

Date 11-20-74

I am unable to honor my financial commitments because of the decrease of \$1800 in my Irregular Help budget, and I would appreciate it if the situation were rectified so I could move forward in developing the program as it should be.

I already have \$5873 of my original \$6000 IH budget committed to wages for personnel currently employed, and the \$1800 loss would force me to cut back my staff to a level even less satisfactory than it is now.

I have discussed the matter with you, and you have stated that at some later point I can submit a requisition for this amount to supplement my funds. I would be grateful if you would clear up this problem as soon as possible.

Also, I have received no reply to my memorandum of Sept. 24, and I would like to find out if my request concerning requisition 17636V has been granted. It has not been charged to our budget, but we do not have written confirmation of any action by your office.

Our budget number has been changed since the beginning of the year from 02-014 as noted on the Sept. 24 memorandum to 05-017. I would like, if possible, to have written confirmation of this change and confirmation that you received my Sept. 24 memorandum.

CAR/mws

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University of Idaho