

June

1974

Mr., Miss, Ms, hey you &etc.

Enclosed is an application, which you requested, for the position of Coordinator of Minority Group Programs. You should complete and return it as soon as possible. Please have forwarded, in addition, a set of credentials from your institutional or other employment agency or three letters from references of your own choosing. You may have letters sent in addition to agency prepared credentials if you desire. If you have a significant sample of your own writing (ie, reprint article, thesis chapter, speech, grant proposal) it would be helpful to the selection committee if you would send it along for inclusion in your file. Dossiers must be completed, including returned applications, by August 9, 1974.

The following information about the University of Idaho and the job involved might be helpful to you. The University is a land grant institution with approximately 7000 students enrolled. It is located in Moscow, a quiet mountain fringed community of 14,000 persons. Pullman, Washington home of Washington State University (approximately 15,000 students) is eight miles to the west. The University of Idaho stresses undergraduate education, professional education and graduate work. There are approximately 100 minority students enrolled divided among Oriental, Chicano, Black and Native American. This includes currently 40 Blacks, 20 Chicanos and 25 Native American students. Washington State University has a more numerous minority group population (ex. about 150 blacks) and together with the small groups at Idaho they make possible a community of interest among the various minority elements.

The University of Idaho does not offer separate curricula or degrees in the various areas of minority studies. We do have a Native American Development Center which is aimed primarily at graduate level instruction but which is currently offering undergraduate courses. Individual Departments offer courses in Black and Native American Literature, Black Politics, (and other Afro-American subjects) and Chicano studies. Staffing problems directly related to funding make rapid progress in this area unlikely.

The Selection Committee will seek a Coordinator who will be able to both suggest change and work with what we have. The Committee is especially interested in a person who is familiar with the classroom, students and faculty. Getting minority students into the proper class is the primary responsibility of the departmental advisor, though the Coordinator can be of much help in this respect, but guiding and counselling students to get them successfully through the course is a principal responsibility of the Coordinator. The person selected for this position should therefore be willing and able to work with minority students and faculty generally, but he should plan to become familiar with the academic organization and offerings of the University.

The Selection Committee is pleased that you are interested in the University of Idaho and welcomes your application for this position. If we can answer any questions or be of assistance in other ways please communicate with the undersigned.

Very sincerely yours,

Siegfried B. Rolland, Chairman

Selection Committee

Coordinator of Minority Group Programs