

University of Idaho

Office of the President

Moscow, Idaho 83843

Phone (208) 885-6365

9 December 1974

MEMORANDUM

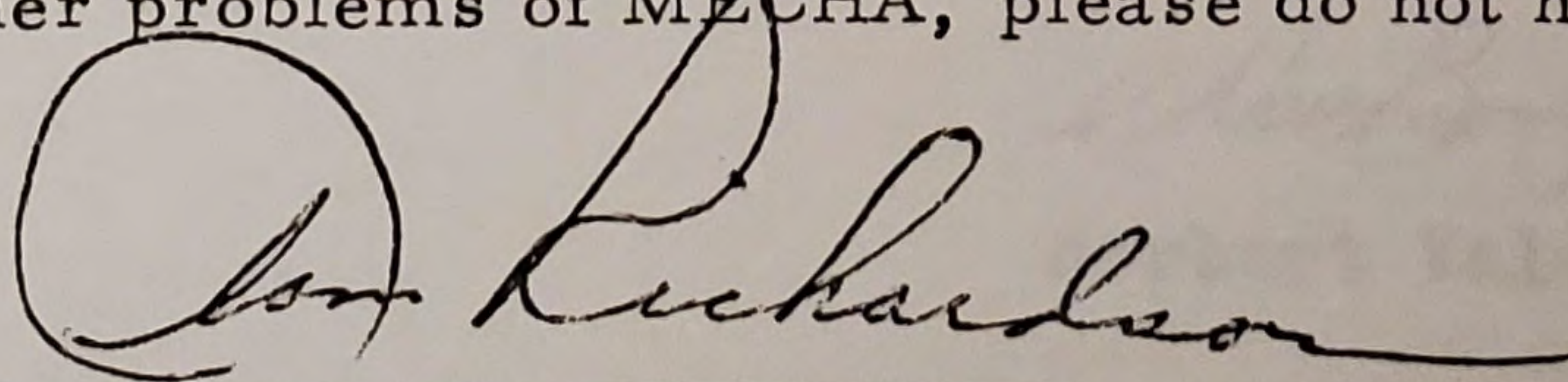
TO: Mr. Norbert Valdez, MECHA  
SUBJECT: Space Allocations Request

This is to notify you that the Space Allocations Committee has acted favorably on your request for space in the Alumni Residence Center. MECHA is cleared to occupy the large dormer on the top floor.

The Committee has asked me to act as its agent in assigning and supervising this space. At the end of second semester 1974-75, I would like a report from MECHA on how the room is being used. Any structural changes or renovations to the room must have prior approval through my office. We are anxious to further minority student programs such as those anticipated by MECHA. We are concerned, however, that space be used constructively and not simply tied up.

This space is granted with the understanding that the occupants of old Hays Hall not be disturbed in their rented rooms. These residents have first priority use of the building and I would hope that there will be no conflict between MECHA activities and the normal prerogatives of the renters.

As was discussed while Mr. Telin, Mr. Parton and I showed this area to representatives of MECHA, the Space Allocations Committee merely grants permission to use the space. They do not provide furnishings for the room. It will be the responsibility of MECHA to develop the resources to furnish the room in order to make good use of it. Should you have questions about this allocation or other problems of MECHA, please do not hesitate to call upon me.



THOMAS E. RICHARDSON  
Vice-president, Student  
and Administrative Services

cc: Mr. Telin, Mr. Parton, Mr. Ramsey