

EQUAL EMPLOYMENT OPPORTUNITY

EMPLOYER INFORMATION REPORT EEO-1

- JOINT REPORTING COMMITTEE
- Equal Employment Opportunity Commission
 - Office of Federal Contract Compliance
 - Plans for Progress Program

1969

Please use this form if box has preaddressed label.

PART II—REPORTING UNIT REPORT

A separate Part II must be filed for each Reporting Unit of a Multi-establishment employer, including a Part II "Consolidated Report" summarizing the data for the entire company and a report covering the principal or headquarters unit. A Single-establishment employer must file one Part II with its Part I form.

See Instructions	Section F—REPORTING UNIT IDENTIFICATION	OFFICE USE ONLY
1.	Name of Company University of Idaho	d.
7b, 8, 9b(1)	Reporting unit for which this report is filed. (Answer in full. If a combined report covering two or more units please so indicate and identify the area covered by the combined report.)	e.
	a. Name of reporting unit	f.
	Address (Number and street) City or town County State ZIP code	g.
	Moscow Latah Idaho 83843	g.
11j, 11m	b. Employer Identification No. (See section 11j of instructions) c. Office Use Only	h.
	8 2 6 0 0 0 9 4 5	

Section G—EMPLOYMENT DATA

1. Employment of this reporting unit.—Report all permanent, temporary, or part-time employees unless specifically excluded as set forth in section 11f of the instructions. Enter the appropriate figures on all lines and in all columns. Blank spaces will be considered as zeros. (See section 9b(2) of the instructions on how to fill out this table, and section 10 for a description of the job categories.) In columns 1, 2, and 3, include all employees in the reporting unit, not merely those in minority groups.

1, 2, 3, 14 9b(2) 10	Job categories	ALL EMPLOYEES			MINORITY GROUP EMPLOYEES							
		Total (Col. 2+3)	Male	Female	Male				Female			
					Negro	Oriental ¹	American Indian ¹	Spanish Surnamed American ¹	Negro	Oriental ¹	American Indian ¹	Spanish Surnamed American ¹
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)		
	Officials and managers	167	151	16			2	1				
	Professionals	700	577	123	1	10		3		3		1
	Technicians	71	47	24		3						
	Sales workers	2	-	2								
	Office and clerical	272	8	264					1	1	2	
	Craftsmen (Skilled)	53	51	2								
	Operatives (Semi-skilled)	32	31	1				2				
	Laborers (Unskilled)	12	12	-								
	Service workers	172	84	88	1	1				2		
	TOTAL →	1481	961	520	2	14	2	6	1	6	2	1
	Total employment from previous report (If any)											

(The data below shall also be included in the figures for the appropriate occupational categories above)

On-the-job trainees ²	White collar	Production	Construction	Transportation	Retail	Other

¹ See explanation of "minority group identification" in section 9b(2) of the instructions. The term, "Spanish Surnamed American," includes all persons of Mexican, Puerto Rican, Cuban, or Spanish origin. The term, "American Indian," does not include Eskimos and Aleuts.

² Report only employees enrolled in formal on-the-job training programs.

See instructions

Section G—EMPLOYMENT DATA—Continued

- 11x, 11y 2a. Does this Reporting Unit employ apprentices?
 1 Yes 2 No
- b. If "Yes," is Apprenticeship Schedule A attached?
 1 Yes
 2 No—Apprentices were reported earlier on Apprenticeship Information Report EEO-2
 3 No—other reason (explain in Section I "Remarks").
3. How was information as to race or ethnic group in section G1 obtained?
 Please note that these data may be obtained by visual survey or post-employment records. Neither visual surveys nor post-employment records are prohibited by any Federal, State or local law. All specified data are required to be filled in by law.
 1 Visual Survey 3 Other—Specify
- 9b(2) 2 Employment Record

4. Dates of payroll period used—You should gather and report employment data at the reporting unit during only one payroll period in December, January, February or March. Multi-establishment employers need not use the same payroll period for all units.
 March 1973
5. Date of last report submitted for this reporting unit
- No report filed for this unit last year.
6. Are there any employee facilities (i.e., drinking fountains, rest rooms, recreational areas, lunchrooms, etc.) at this reporting unit which are provided for employees on a racially separate basis?
 1 Yes
 2 No

Section H—REPORTING UNIT INFORMATION

1. Indicate by marking in the appropriate box the type of reporting unit for which this copy of the form is submitted (MARK ONLY ONE BOX).

- (1) Single-establishment Employer Report
 Multi-establishment Employer:
 (2) Company-wide Consolidated Report
- (3) Principal or Headquarters unit Report
 (4) Individual Establishment Report (submit one for each establishment)

The following are designated "Combined Reporting Units" and are described in Section 8e of the instructions. They are optional reporting alternatives and should be used only after consulting the instructions. All Combined Reports must include an attachment giving the address and total employment of each establishment covered by the report. Note that (5) through (9) may be applied to establishments in the Retail Trade, Wholesale Trade, Finance, Real Estate, and Service Industries, regardless of size, as well as establishments with less than 50 employees in other industries.

- (5) "Designated City" of
- (6) Standard Metropolitan Statistical Area of
- (7) Standard Metropolitan Statistical Area excluding establishments located in the "Designated City" of
- (8) Standard Metropolitan Statistical Area of covering only establishments in the State of
- (9) State of excluding all Standard Metropolitan Statistical Areas.
- (10) Small Establishment Report covering establishments with less than 25 employees (must be accompanied by a list showing employment figures by occupation and State).
- (11) Report under a Special Reporting Procedure obtained by prior written permission of the Joint Reporting Committee
- (12) Other—Explain.

- 9b(3)(b) 2. If you have marked (1), (3) or (4) above—Is the location of the establishment the same as that reported last year?
 1 Yes 2 No 3 No report last year
3. Is the major activity at this reporting unit the same as that reported last year?
 1 Yes 2 No 3 No report last year
- 9b(3) 4. What is the major activity of this reporting unit? (Be specific, i.e., manufacturing steel castings, retail grocer, wholesale plumbing supplies, title insurance, etc. Include the type of product or type of service provided. "Manufacturing," "Wholesale," "Retail," "Processing," "Sales," etc., are not sufficient.)
 9b(3) (c), 11r Teaching, research, public service
- OFFICE USE ONLY
 i.

Section I—REMARKS

Use this item to give any identification data appearing on last report which differs from that given above, explain major changes in employment, changes in composition or reporting units, and other pertinent information.

Section J—SIGNATURE AND IDENTIFICATION (To be answered by a designated official of the Reporting Unit)

Please note that the signature of a responsible Reporting Unit official is not required if all Part II reports are prepared at headquarters and signed for in Part I. In that event, check the designated box in place of the signature. All other information in this Section must be completed.

9b(4) Name (Signature) _____ Date March 27, 1973

Check here if signed for by a company headquarters official in Part I

Name (Type or print)	Address (Number and street)	Telephone		
Thomas E. Richardson	University of Idaho	Area code	Number	Extension
Title Vice Pres. for Student & Administrative Services, Equal Employ. Oppor. Coord.	City and State Moscow, Idaho	ZIP code 83843	208	885-6365

WILLFULLY FALSE STATEMENTS ON THIS REPORT ARE PUNISHABLE BY LAW, U.S. CODE, TITLE 18, SECTION 1001 See section 2 of instructions for penalties for failure to file

EQUAL EMPLOYMENT OPPORTUNITY

EMPLOYER INFORMATION REPORT EEO-1

JOINT REPORTING COMMITTEE

- Equal Employment Opportunity Commission
- Office of Federal Contract Compliance
- Plans for Progress Program

PART I—COMPANY REPORT

See instructions	Section A—COMPANY IDENTIFICATION (To be answered by all employers)					OFFICE USE ONLY
7a, 9a(1)	1. Name of Company for which this report is filed <p style="text-align: center; font-size: 1.2em;">University of Idaho</p>					a.
	Address (Number and street)		City or town <p style="text-align: center;">Moscow</p>	County <p style="text-align: center;">Latah</p>	State <p style="text-align: center;">Idaho</p>	ZIP code <p style="text-align: center;">83843</p>
11j, 11m	b. Employer Identification No.		c. Office Use Only			b.
	8 2 6 0 0 0 9 4 5					c.
2. Parent or affiliated company. (Answer only if your company is a separate corporate entity owned or controlled by, or affiliated with another employer.)						
9a(1)	a. Name of parent or affiliated company			b. Employer Identification No.		
	Address (Number and street)			City or town	County	State
11i 11j						ZIP code

5 9a(2)	Section B—EMPLOYERS WHO ARE REQUIRED TO FILE (To be answered by all employers)				
11e(1), 11f 9b(2)/a)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 1. Does the entire company have at least 100 employees in the payroll period for which you are reporting?				
	<input type="checkbox"/> Yes <input type="checkbox"/> No 2. If your answer to (1) is "No," is your company affiliated through common ownership and/or centralized management, with other entities in an enterprise with a total employment of 100 or more?				
NOTE: If the answer is "Yes," to either question 1 or 2, you are required to complete a separate Part II for each of your Reporting Units. If your answer is "No," to both questions, complete Part I only and return it and the Part II containing the address label to the Joint Reporting Committee.					
5b, 9b(2)(a), 11e(3), 11f, 12	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 3. Does the company or any of its divisions or establishments, (a) have a prime contract with any agency of the Federal Government, or (b) have a Federally-assisted construction contract, or (c) have a subcontract at any tier under any prime Government contract or Federally-assisted construction contract, or (d) serve as a depository of Federal Government funds, or (e) serve as an issuing and paying agent of U.S. Savings Bonds and Notes?				
5c, 11e(2)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 4. Is the company a member of the national Plans for Progress program (a voluntary organization through which it has signed a pledge with the Vice President of the United States to carry out the principles of equal employment opportunity)? IF A MEMBER ONLY OF A STATE OR LOCAL GROUP USING THE NAME "PLANS FOR PROGRESS," ANSWER "NO."				

Section C—FOR FEDERAL GOVERNMENT CONTRACTORS AND FEDERALLY ASSISTED CONSTRUCTION CONTRACTORS ONLY
(This section must be filled out by all employers who answered "Yes" to Section B, question 3. All other employers should proceed to Section E.)

9a(3) 12a-f, 13	1. Does the employer—Mark Applicable Boxes		4. <input type="checkbox"/> Hold a Federal Government bill of lading in any amount?		
	1. <input checked="" type="checkbox"/> Hold a prime contract of more than \$10,000 with the Federal Government?		5. <input type="checkbox"/> Serve as a depository of Federal Government funds in any amount?		
	2. <input type="checkbox"/> Hold a Federally-assisted construction contract of more than \$10,000?		6. <input type="checkbox"/> Serve as an issuing and paying agent of U.S. Savings Bonds and Notes in any amount?		
	3. <input type="checkbox"/> Hold a subcontract at any tier of more than \$10,000 under any prime Government contract or Federally-assisted construction contract?		7. <input type="checkbox"/> None of the above?		

Section D—REMARKS

Use this item to give any identification data appearing on last report which differs from that given above, explain major changes in employment, changes in composition of reporting units, and other pertinent information.

Section E—SIGNATURE AND IDENTIFICATION (To be answered by all employers)

NOTE.—If your Part II reports are completed at company headquarters, the company official accepting responsibility for them may so indicate here. He will then not be required to sign each Part II report.

Name (Signature)		Date		
9a(4) I am also signing and accepting responsibility for all Part II reports <input type="checkbox"/>		March 27, 1973		
Name (Type or print)	Address (Number and street)		Telephone	
Thomas E. Richardson	University of Idaho		Area code	Number
Title Vice Pres. for Student & Administrative Services,	City and State	ZIP code	208	885-6365
Equal Employment Oppor. Coord.	Moscow, Idaho	83843		

GENERAL INFORMATION

I. Who Must File

Employment statistics must be submitted by all private employers with 100 or more employees. This basic requirement is in accordance with Title VII of the Civil Rights Act of 1964. It is also in accordance with the reporting requirements placed upon employers covered by Executive Order 11246.

All reports must be returned in duplicate. If you do not meet these criteria for submitting employment statistics, please complete Part I and return it together with the Part II containing your address label.

II. How to File

- A. Single-establishment Employer—all employers doing business at one establishment in one location. Employers in this category must complete (1) a Part I Company Report, (2) one Part II Reporting Unit Report, and (3) Apprenticeship Schedule A if apprentices are employed, and were not reported on Apprenticeship Information Report EEO-2.
- B. Multi-establishment Employer—all employers doing business at more than one establishment. These employers must file (1) one Part I Company Report, (2) one Part II Companywide Consolidated Report, (3) one Part II report covering their principal or headquarters unit, (4) a Part II report for each establishment for which an Individual Establishment Report is required, and (5) an Apprenticeship Schedule A for each reporting unit which employs apprentices who were not reported on Apprenticeship Information Report EEO-2. Although separate data must be supplied for apprentices, they must also be included in the employment statistics for any reporting unit in which they are employed. All establishments of the company must be reported whether or

not they are performing work on Federal government contracts.

A Part II Combined Establishment Report covers employment at two or more establishments and may be used only under the following specified conditions: (1) Employers in the Retail Trade, Wholesale Trade, Finance, Real Estate, and Service industries may combine establishment employment data as outlined in Section 8e of the instructions regardless of individual establishment sizes. (2) All employers in other industries with establishments having less than 50 employees may also elect to combine employment statistics **for these establishments only** as outlined in Section 8e of the instructions.

All parts and schedules of a multi-establishment report must be submitted in one mailing and should be coordinated by the principal or headquarters office.

Computer printouts are acceptable, but must follow the general format of this year's printed report, identifying each item by section and by item number, and must contain complete information for each item required to be filled-in on this form. Printouts not meeting this requirement will be returned.

All Part II's containing address labels must be used in preparing reports for filing.

NOTE—If you are a member of **Plans for Progress**, mail an additional copy of your companywide Part II Consolidated Report to Plans for Progress, 1800 G Street NW., Washington, D.C. 20006.

III. When and Where to File

Submit all reports in duplicate before April 30 to:
 Joint Reporting Committee
 P.O. Box 12
 Springfield, Virginia 22150