

July 23, 1974

Ms. Sheri Holliday  
c/o 709 Dale Street  
Normal, Illinois 61761

Dear Ms. Holliday:

A year ago last spring, you were among the people who applied for a student personnel position at the University of Idaho. Although that did not bear fruit, I would like to bring to your attention the enclosed job description. If you are not interested in such a position, perhaps you would be good enough to suggest names of other qualified people or to pass the description along.

The time remaining for applications is short, you will note the closing date of July 31. As long as we hear from prospective applicants by that date, they will have an opportunity to complete an application for the position.

Thank you for your attention to this matter.

Very truly yours,

THOMAS E. RICHARDSON  
Vice-President for Student  
and Administrative Services

TER: jj

Enclosure