

## MEMORANDUM

TO:

Screening Committee for Position of Coordinator

of Minority Student Programs

RE:

Candidate Interviews

Just to remind you that the following candidates will be present on campus for interviews for the above position. We will probably meet in Dr. Richardson's office. All committee members must be present. Each interview should last about one and a half hours.

Ramsey - Monday, August 26, 10:00 a.m. 1130

Guzman - Monday, August 26, 1:30 p.m. 3:00 -

Hoptowit - Tuesday, August 27, 1:45 p.m. 3:15 -

SUSAN S. BURCAW

Executive Assistant

cc: Rolland V

Hill

Kempthorne

Long

Whitman

Estrada

Richardson

Gallagher