

SUMMER SESSION(S) INFORMATIONAPPLICATION PROCEDURES

The University offers three Summer Sessions between May and August. Since there is a significant time span between Session I (May) and Sessions II and III (July and August), for Residence fee purposes, Session I is considered independent of Sessions II and III.

Session I (May)

A student wishing Residence accomodation should submit a \$20.00 non-refundable advance payment with his/her application to the Controller's Office. The balance of the fees must be paid by the first day of classes.

Cancellations received on or before the first day of classes will entitle the applicant to a refund of all monies paid less the \$20.00. Cancellations received up to five days after the commencement of classes will entitle the applicant to a refund of one-half the full Session fee. No refunds will be issued if notification is given after five days.

Session II and III (July and August)

A student wishing Residence accomodation should submit a \$20.00 non-refundable payment with his/her application to the Controller's Office. The balance of the fees for each Session must be paid by the first day of classes for the respective Session. Cancellations received on or before the first day of classes will entitle the applicant to a refund of all monies paid less \$20.00. Cancellations received up to five days after the commencement of classes will entitle the applicant to a refund of one-half the full Session fee. No refunds will be issued if notification is given after five days.

NOTE:

A student who remains in Residence for Session II but withdraws BEFORE the commencement of Session III will NOT be charged any monies for Session III.

A student who is advised by the Registrar that he/she is not admissable to the University, or if Residence accomodation is not available and cannot be supplied, will receive a full refund of all monies paid.

All requests for refunds are to be directed to the Controller's Office. Refunds will be made only on the basis of an application by the student for a refund.

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Room Assignments

Rooms will be assigned according to student preference whenever possible, therefore students are requested to state their preferences on the assignment card.

Students who change from double to single or double/single, or vice-versa, will have the charges adjusted on a per diem rate. Room changes will take place only on the authorization of the Residence Office, and no room changes will be considered before the first week of occupancy.

If a room is required outside the contract period, it might be necessary to accomodate the student in a room other than the one permanently assigned during the normal session.

Students may occupy their rooms not earlier than one day prior to the first day of classes. Requests to move in before that time should be submitted to the Residence Office. Occupancy before or after the contract period will be charged on a per diem basis.

Charges and Procedures

Accomodation is provided on a room-only basis at the rates quoted on page 3, (rates may change without notice).

The spouse or children of a bona fide full-time student or staff member (in Residence) may register as a Session resident (if space available) at the Faculty/Staff rates.

Students wishing to remain in Residence during any Intersession may do so at the "Intersession Daily Rate", provided he/she attended the previous session and is registered for the next session; or if registered for the next session but did not attend the previous session. The University reserves the right to change the stated rates and regulations without notice.

Furnishings

Because the rooms are completely furnished, students need only bring items of a personal nature, i.e. soap, face cloth, towel, etc.

Linen, blankets and pillows are supplied by the University. Linen exchange is conducted weekly.

Students are reminded to be careful in the selection of clothing and personal items, as space for these items is limited. Television sets, storage trunks, and other large items should not be kept in Residence.

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Residents are responsible for making their own beds and keeping their rooms clean.

Personal laundry may be done in the main student lounge and T.V. area. Coin operated washing and drying machines are available for Residence students' use.

Additional Information Re: Summer Session(s)

1. Cafeteria hours for Summer.

Sessions are:

Monday to Friday 8:15 A.M. - 3:30 P.M.

Closed weekends

Snack Bar closed

Note:

Breakfast and supper not served.

Grilled items 11:15 A.M. - 1:15 P.M. only.

Hot meals served 11:30 - 1:00 (only during S.S. II & III).

Due to the restricted cafeteria hours you may cook in the designated Residence kitchen areas during those periods.

A Board Plan is not available during the sessions.

2. Residence Rates for Summer Session 1979 (Rates may change without notice).

<u>SESSION I</u>	<u>STUDENT RATES</u>	<u>FACULTY/STAFF RATES</u>
Single room	129.00/session	164.20/session
Double room (shared)	103.30/session	138.20/session
Double room (single) if offered	160.85/session	196.50/session
<u>SESSION II & III</u>		
Single room	76.75/session	97.75/session
Double room (shared)	61.50/session	82.25/session
Double room (single) if offered	95.75/session	117.00/session
<u>INTERSESSION</u>		
Single room	4.50/day	5.12/day
Double room (shared)	3.86/day	4.10/day
Double room (single)	5.27/day	6.06/day

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Checkout Procedures at Session End

1. Final checkout date is by 4:30 P.M. on the last day of each session.
2. All students must turn in their key at departure time.
3. Those students wishing to remain in Residence during any shutdown period may do so at the Intersession Daily Rate. However, those students may be required to change rooms during each period.
4. Those students who are withdrawing from Residence at the end of each session must remove their personal belongings by 4:30 P.M. the last day of the applicable session, or pay the Intersession Daily Rate for the occupied days.
5. Those students withdrawing from Residence should request a "Change of Address" card from the Residence Office.
6. The Residence 'R' parking permit is valid for the session it was issued, and for any shutdown period following.

Any inquiries regarding these procedures can be directed to the Residence Office.