



THE WILDLIFE SOCIETY

5410 Grosvenor Lane • Bethesda, MD 20814 • Tel. (301) 897-9770

31 March 1987

Michael N. Kochert
Chairperson
Western Raptor Symposium & Workshop
Boise District, BLM
3948 Development Avenue
Boise, ID 83709

Dear Mike:

I understand from Lew Nelson that the Idaho Chapter is cosponsoring the upcoming Western Raptor Management Symposium and Workshop in October 1987.

Lew also indicated that you probably would be requesting some financial assistance from The Wildlife Society. If you are planning on asking for Society financial assistance, the enclosed "Procedures for Financial Support of Conferences" may be of assistance. Since your meeting is scheduled for October 1987, I will need to receive any request for financial assistance before 1 August. All requests then are reviewed by a special committee and recommendations will be presented to Council for action in late September.

Good luck with planning the symposium and workshop, Mike. If you have any questions or if I can be of assistance, please contact me.

Sincerely,

Harry E. Hodgdon
Executive Director

Enclosure



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PROCEDURES FOR FINANCIAL SUPPORT OF CONFERENCES

As a means of implementing its goals and objectives, The Wildlife Society traditionally has cosponsored conferences, but without any financial contribution. Beginning in 1985, the Society will budget up to \$5,000 annually to support conferences that advance scientific wildlife management.

Conferences eligible for Society support may include professional meetings, symposia, workshops, and training sessions.

Proposals for financial support will be reviewed by a special committee. Final selection of conferences and the amount of financial support will be made by The Wildlife Society Council.

Eligibility

Conferences eligible for financial support will include scientific/technical meetings of international, national, or regional emphasis that are intended to advance the science and art of wildlife management. Conferences must be consistent with the purposes and objectives of The Wildlife Society.

Evaluation Criteria

Conference proposals will be evaluated, in part, using the following criteria and should:

- (1) Address timely international, national, or regional wildlife management needs or emphasize new or changing elements of the wildlife profession.
- (2) Demonstrate that at least 50% of the required hard money support for the conference has been obtained from sources other than The Wildlife Society.
- (3) Indicate that at least abstracts of papers will be printed.

Conferences that demonstrate financial and organizational support from a Society section or chapter will receive highest priority. First time conferences (as opposed to periodic or serial conferences) will receive preference.

Amount of Funding

Up to \$5,000 per year will be available to support selected conferences. The Society will attempt to balance funding among meetings that are international, national, and regional in scope.

The maximum award for any conference will be \$1,000. A maximum of \$3,000 may be awarded in the spring and the balance may be awarded in the fall of each year. At least \$3,000 will be awarded to conferences cosponsored by sections and/or chapters of The Wildlife Society.

All funds need not be awarded each year and any remaining funds will not be carried forward to the next year. Funds will be distributed within the year approved and usually within one month after Council decisions are made. Funds awarded to a conference that later is cancelled must be returned or accounted for by the organizers.

Submission of Requests

Requests for financial support must be submitted to the Executive Director at Society headquarters and will be accepted at any time. Proposals must be submitted well in advance of Council meetings to allow sufficient time for the special committee to review and make recommendations on them. Those received by 1 January will be considered by Council at its spring meeting and those received by 1 August will be considered by Council at its fall meeting. A conference that is held before Council approval can occur will not be eligible for financial support.

Each request shall explain briefly (4 pages or less) how the conference will address the evaluation criteria. Each submittal also must describe the proposed conference purpose, objectives, sponsoring organizations, intended audience, tentative list of speakers, meeting dates, location, facilities, publication plans (if any), cost to participants, specific use of Society funds, and an estimated income and expense budget for the conference. If the proposed conference is endorsed by a Society section or chapter, a letter of support should accompany the request.

Financial support is limited to one grant per conference occurrence.

Review of Requests

Using the evaluation criteria and other information, the special committee will review, prioritize, and make recommendations to Council concerning proposals and levels of funding. The committee will consult with appropriate Society sections and is encouraged to consult with chapters, agencies, and organizations regarding proposals.

Revised, 15 March 1985
The Wildlife Society