

DRAFT

STRATEGY PLAN TO ORGANIZE

A

REGIONAL RAPTOR MANAGEMENT SYMPOSIUM AND WORKSHOP

IN THE ~~NO~~WESTERN UNITED STATES

by

Raptor Information Center  
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## INTRODUCTION AND OBJECTIVES

The Northwest Raptor Management Symposium and Workshop is part 2 of the National Wildlife Federation's 5-part regional Raptor Management Symposium and Workshop series. The series is designed to bring together technical information on the status, biology, and management of raptor populations in each region of the United States, and to translate this information into a form useful to wildlife and land managers for practical applications. These symposia will (1) address the scientific need for the conservation of raptor resources in each region; (2) bolster working relations between NWF and state, federal, and private conservation agencies and organizations; (3) identify raptor management information needs and help establish research priorities; and (4) promote more effective management of raptor populations.

## PROPOSED REGIONAL BOUNDARIES

The Northwest region includes the states of Alaska, California, Colorado, Hawaii, Idaho, Montana, Nevada, Oregon, Utah, Washington, and Wyoming.

## PROPOSED TASKS AND SCHEDULE

Tasks and chronology of activities for the Northwest Symposium are given in Table 1. In general, tasks can be broken into 7 categories. These general categories are discussed below.

1. Initial organizational tasks. - Initial tasks include obtaining a symposium coorganizer and establishing a coordination committee. Representatives of state, federal, and private conservation organizations will comprise the committee (approximately 10 individuals). The coorganizers for the Northwest Symposium are NWF, Michael N. Kochert, Leader, Birds of Prey Research, Bureau of Land Management, Boise District, and the Idaho Chapter of the Wildlife Society.

2. Facilities. - The coorganizer will be responsible for making all local arrangements, including reserving facilities. Arrangements have been made to hold the Northwest Raptor Symposium at the Red Lion Riverside on 26-28 October 1987. The Symposium directly precedes the Raptor Research Foundation Annual Meeting.

3. Cosponsors. - All pertinent state and federal agencies in the region will be invited to contribute funds to the symposium in exchange for acknowledgement as a cosponsor and copies of the proceedings. Cosponsors will generally contribute from \$500 - \$1,000, although cosponsorships may also be granted in exchange for other than financial assistance. Most cosponsor money will go to defray costs of publishing the proceedings.

4. Registration. - Registration will be handled by the coorganizer. A preregistration discount (\$10) will be offered in an effort to encourage early registration. At the close of the preregistration period, the coorganizer will review applications received and make any necessary changes in facility reservations.

5. Program. - The coordination committee will set the program for the Symposium. The Symposium will cover 3 days (Monday-Wednesday, 26-28 October 1987). The basic agenda will be:

1. 26 October (morning) -- welcome by coorganizers and panel discussion by agency representatives on their raptor management programs;
2. 26 October (afternoon) -- presentations on the status of Northwest raptors;
3. 26 October (evening) -- poster session, art displays, and social (hosted by sponsors);
4. Day two (morning) -- presentations on survey and management techniques;
5. Day two (afternoon) -- presentations on impacts and mitigation;
6. Day two (evening) -- identification and/or survey techniques mini-class(es);
7. Day three (morning) -- workshop; and
8. Day three (afternoon) -- closing session (to end by midafternoon).

At the workshop, participants will be divided into small groups, and each group will identify and recommend solutions to impacts affecting Northwest raptors. Each group will present their recommendations at a closing afternoon session.

6. Proceedings. - The proceedings of the Symposium will be published as part of NWF's Scientific and Technical Series. Papers will be invited by the coordination committee. Authors will submit a draft of the manuscript 90 days prior to the Symposium for review by a referee panel. Manuscripts will be returned to authors 45 days after the Symposium for corrections. Final manuscripts will be sent to NWF within 90 days after the symposium. Manuscripts and workshop materials will be sent to the printer 7 months after the Symposium.

7. Evaluations. - Symposium participants will answer a questionnaire at the close of the meeting. The questionnaire will include questions on how participant's views of species, research, and management priorities and ways to address those priorities were influenced by the presentations and discussions. Questions will also address the effectiveness of symposium sessions and workshops and how

they might be improved for future symposia. A follow-up questionnaire will be mailed to a sample of participants 9 months after the Symposium to determine the extent to which ideas from the Symposium have been implemented in their programs.

#### NWF PERSONNEL

The IWR Wildlife Biologist and Specialist will act as coorganizers of the Northwest Symposium and Workshop as well as serve as editors of the proceedings. The IWR Information Specialist will act as an editor of the proceedings and will oversee the preparation of all publications relating to the project. A Research Intern will assist with the coordination and publication tasks.

TABLE 1. TASKS, RESPONSIBILITIES, AND SCHEDULE.

TASK	RESPONSIBLE PARTY <sup>1</sup>	TIME OF	
		START	FINISH
1. Obtain coorganizing agency	NWF	April 86	April 86
2. Investigate potential sites and arrange for facilities	CO	April 86	Dec. 86
3. Form coordination committee	NWF, CO	Sept. 86	Oct. 86
4. Compile mailing list	CO	Sept. 86	Oct. 86
5. Mail letter of invitation to potential sponsors	NWF	Sept. 86	Oct. 86
6. Place announcement in newsletters	NWF, CO	Sept. 86	Sept. 86
7. Prepare postcard announcement for distribution at RRF Meeting (Nov. 86)	NWF	Sept. 86	Oct. 86
8. First committee meeting; plan tentative agenda, organize subcommittees, identify speakers	CC	Nov. 86	Nov. 86
9. Invite session speakers	NWF, CO	Dec. 86	Dec. 86
10. Send letters requesting panel presentations and discussion by agency directors	NWF	Jan. 86	Jan. 86
11. Deadline for submission of paper abstracts	NWF, CC	Feb. 87	Feb. 87
12. Review abstracts	NWF, CC	Feb. 87	March 87
13. Prepare and mail flyer with registration materials	NWF	March 87	April 87
14. Mail letters of manuscript acceptance, manuscript guidelines, and speaker instructions	NWF	April 87	April 87
15. Second committee meeting	CC	May 87	May 87
16. Establish manuscript review board	CC	May 87	May 87

17. Finalize symposium program	CC	May 87	June 87
18. Prepare programs	NWF	June 87	Aug. 87
19. Deadline for manuscript submission; mail manuscripts to review board	CC	July 87	July 87
20. Preregistration deadline	CC	Aug. 87	Aug. 87
21. Evaluate registration information and finalize facility reservations	CC	Aug. 87	Sept. 87
22. Prepare participant evaluation	NWF	Sept. 87	Sept. 87
23. Symposium	---	Oct. 87	Oct. 87
24. Summarize participant evaluations	NWF	Nov. 87	Nov. 87
25. Complete referee reviews of manuscripts	RB	Dec. 87	Dec. 87
26. Return edited manuscripts to authors	CC	Dec. 87	Dec. 87
27. Receive final manuscripts from authors for publication	NWF	Feb. 87	Feb. 87
28. Complete typesetting of workshop proceedings	NWF	May 87	May 87
29. Print proceedings	NWF	May 87	June 87
30. Distribute proceedings to cosponsors (NWF), symposium participants (CO)	NWF, CO	July 87	July 87
31. Mail follow-up questionnaire	NWF	July 87	July 87

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Responsible parties are National Wildlife Federation (NWF), Coordination Committee (CC), coorganizing organization (CO), and manuscript review board (RB).