

**From: Garwood Robin/r4 sawtooth sawtooth-nra@fs.fed.us**  
**Date sent: Mon, 3 Mar 97 15:24:07 -0700**  
**Subject: TWS Auction/raffle**  
**To: fcassire@idfg.state.id.us, kreese@uidaho.edu, junswort@idfg.st**

The preliminary results of our income from the meeting/auction/raffle are:

Live/silent auction = \$2,580.00

Raffle = \$494.00

Meeting registration = \$3,980.00

Total income = \$7,054

I don't have all the bills yet, but I'm estimating that are total costs will be around \$5, which means we made about \$2,000.00. I believe we will be able to pay for our scho

Robin

MEMO

3-10-97

TO: Robin Garwood

FROM: Kerry Reese

SUBJECT: Red Lion Bill

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Enclosed is the bill from the Red Lion for the IDCTWS annual meeting. I've examined it and everything is as it should be. We were very close on our estimate of \$3700, and with the additional keg of beer at \$195 plus set-up and tax, the total of \$3940.93 is fine.

I'm glad to see that we covered the cost of the meeting with the registration of \$3980.

I received the \$3100 check from you and will take care of it. If you could pay this bill then we're completely finished with this years meeting stuff. By the way, the meal and drinks for the 5 of us on Thursday night was \$81.39. They included 17% tip. The room that we met in would have cost us \$75, but since we bought meals there was no charge. So in the end we didn't cost the Society much by having dinner as we did. I talked with Frances and she thinks we should call it a draw and not worry about trying to get people to pay their own dinner bills. I agree. Perhaps next year we should rethink how we meet as an executive committee.

Wed. 26<sup>th</sup> - Lobby 1 6' Table w/ 2 chairs - for registration: 6-7:30pm -  
wastebasket + message board

Thursday 27<sup>th</sup> Lobby 1 6' Table w/ 2 chairs, etc. for registration 7:00-5:30pm  
a.m.

Tetah/Selway Room: 7:30am - 5:00pm. — # people?  
it holds

break @ 4 each  
10:20am - coffee, tea,  
donuts

Theater style, podium w/ microphone  
Head table for 5, 2 microphones - or mixer  
4x4 table - group provides projectors.

Lunch 11:40 - 1:00 pm.

1:pm - 5:00 pm - same style

break 2:20pm  
soda + popcorn

8' screen, \$35/day  
2 mics @ \$20 each/day  
4 channel mixer  
@ \$20/day  
total: \$95/day  
for A-V.  
+ 12.5% labor +  
17% service charge

Room rental = 350 + 9% tax

6:30-9:00 pm. Thursday 27<sup>th</sup> - most people have evening on their own.  
Cedar room - round set up - order off menu - no charge for room.

Friday 28<sup>th</sup>

Lobby 7:30am - 10:00am. registration desk.

Tetah/Selway Room 7:30<sup>am</sup> - 5:00 pm. - Theater style  
podium, mic, - group provides projectors  
8' screen @ \$35.00

break @ 10:20,

lunch @ 11:40 - 1:00 pm

break @ 2:20

Room rental \$350

Business meeting in late afternoon ~~for~~ after break.  
@ \$11.50/person

Ballroom) 6:00 pm - 10:00 pm. - rounds, 3 piece band stage  
12 8' tables - outside edge for auction  
item 5.  
1 microphone on stage - no charge  
- hot hors d'oeuvres, 1 hot bud @ \$195  
cold ord., 1 no host bar.

$381.50$   
 $\$4/\text{person} \times 120 \text{ people} = \$480$   
 $381.50$   
 $\$4/\text{person}$   
 $\$11.50/ \times 120 =$

$381.50$   
 $- 480$   


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 $1,380$

$\$3,103$   
 $195$   
 $200$   


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 $\$3,500$

$70$   
 $40$   


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 $\$3,700$

$\$30.83$

$\$35$  members  
 $\$45$  non-members  
 $\$20$  1 day  
 $\$12$  banquet  


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 $\$25$  student

- meal	-	81	
- break		400	
AV		141	
labor		17	
room		381	
keg		<del>1399</del>	
evening		1400	
break		400	
		<hr/>	
		3319	

$\$40$   
 $\$20$

Feb. 13

- 1 credit - serves 50 - 62<sup>50</sup>
- 1/2 Fruit/cheese tray - 67<sup>50</sup>
- 1 fresh fruit - 62<sup>50</sup> - serves 30
- 1 everyone's favorite tray #3<sup>50</sup> - serves 25-30
- 1 meat + cheese - #105 - 20-25 people
- 1/2 chip + dip platters - 19<sup>25</sup> (at least 2)
- 1 guacamole 36

- potato skins 6 dozen #36 68
  - meatballs - 1 dozen - #34 68
  - chicken -
  - sausages - 1/2 dozen - #34 68
  - fried cheese - 1/2 dozen - #34 68
- ?  
 kale +  
 double cheese or  
 potato skins

120  
 1  
 120  
 8  
 130

750  
 200  
 200  
 1030  
 169  
 \$1200 - food + beer  
 1836 - breaks  
 3036

24  
 12  
 46  
 24  
 86

28  
 12  
 56  
 28  
 338

cold stuff first, then hot - arrangement?

Break time

both days  
 coffee -  
 tea -  
 juice -  
 pitchers of water -  
 100 100 dozen - breakfast pastries

afternoon - sodas - 1<sup>50</sup> each  
 cookies 15<sup>50</sup> dozen  
 pretzels? - 100 2 bowls  
 minimal food -

Second day  
 sodas,  
 cookies  
 pretzels?