



University of Idaho

Moscow, Idaho 83843

TO: Applicants for the position of manager

Let us provide you with some background for understanding how the Student Stadium Board, the search committee for this position, perceives the manager's functions and position.

Student fees will eventually pay for about 96% of the construction cost of this facility. The primary focus for use of the facility is upon students. The Senate of the Associated Students of the University of Idaho (ASUI), the Student Stadium Board and the University administration concur in this. Use will include physical education classes, intramural sports (very popular at the U of I), general open recreation, male and female intercollegiate sports, and "special events".

The manager's prime duties will be of a housekeeping nature. The manager must maintain positive relationships with user groups within the University; ensure physical upkeep and related functions; oversee operations; and assist the Board in structuring long-term goals and philosophies.

Solicitation and promotion of outside events (especially to generate revenues), while a lower priority than student use, are part of the job. "Special events" are to be scheduled within guidelines established by the Board. "Special events" during the school year should have appeal for students. High school and intercollegiate athletic play-offs, amateur and professional track meets are examples of such events. Maximum booking during the summer when student use is minimal is quite desirable. The facts that ASUI funds its own entertainment committee and that Washington State University (eight miles away in Pullman) has a coliseum which seats 14,000 are important elements in "special event" booking.

With the concurrence of the University President, lines of authority for the manager have been determined. The Student Stadium Board is selected by the ASUI President and Senate. This Board is charged with developing policies and procedures for the use of the facility, subject to approval by the University President. The manager has direct access to the President, when necessary, to facilitate the handling of operations. Policy and procedure matters, however, are handled through the Student Stadium Board. To our knowledge, such provisions for student control are unique.

The enclosed application must be completed in order for you to be evaluated as a candidate. Feel free to add any supporting evidence you may choose.

Student Stadium Board  
c/o Associated Students of the University of Idaho  
Moscow, Idaho 83843