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Date: February 25, 1996
To: John Hendee
From: Jeff Yeo
Subject: priorities for spring 1996

J Yeo

For our meeting on Tuesday, February 27 (@ 9:00 a.m.), I suggest we determine priorities for what I can accomplish this spring. Below I've listed those projects I believe important (in no particular order). Please add any other projects you might think of.

- ✓ Taylor Ranch brochure
- ✓ Wilderness Internship recruitment and hiring
- ✓ 1996-97 winter caretaker recruitment and hiring
- ✓ NSF field station facility improvement proposal
- field station annual report
- management of field station research data
- job description revision
- facilitation of current and new research