

TEACHING/RESEARCH/SERVICE
Office of the Dean
208-885-6441
FAX: 208-885-6226
FORDEAN@IDUI1

 **University of Idaho**
College of Forestry
Wildlife and Range Sciences
Moscow, Idaho 83844-1131 U.S.A.

MEMORANDUM

August 19, 1993

TO: Jeff Yeo

FROM: Carol Spain *Carol*

I was happy to hear that the Wilderness Ecology course went well. I encountered very few difficulties on this end and was surprised when I received the copy of your letter to Liz Warner.

I am especially concerned about Liz voicing her frustrations to the students before consulting me or you. It certainly does not present the professional image for the field campus or for us as course coordinators that should be projected. I will be talking to Liz this next week about her concerns and mine. To keep confusion at a minimum, I asked that all participants be referred to me for questions or information regarding the course. All the field campus was to do was take reservations. In addition to the lodging and meal information, Liz and Don were provided with a copy of the complete packet sent to students. The only confusion that I was aware of was when Crandall Bay contacted both myself and the field campus to arrange for transportation for the San Francisco State students.

Thanks for keeping me informed. I look forward to working with you on the next one.

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