

Taylor Ranch

From: "Mark R. Stromberg" <stromberg@berkeley.edu>
To: <obfs@lternet.edu>
Sent: Thursday, September 15, 2005 3:33 PM
Subject: [obfs] Position Open-Iowa Lakeside Lab, Outreach and Operations

Director of Outreach and Operations
Iowa Lakeside Laboratory

The Regents Institutions of Iowa (Iowa State University, University of Iowa, and University of Northern Iowa) are seeking candidates for the Director of Outreach and Operations (DO&O) of Iowa Lakeside Laboratory (ILL) in Wahpeton, Iowa. The DO&O is an on-site Professional & Scientific staff member who will develop programs for and manage operational aspects of 143 acre biological field station.

Lakeside Laboratory

Since its foundation, Lakeside's mission has been to provide students an opportunity to get hands-on experience working with Iowa's natural and human environments through its field-oriented summer courses and to provide research facilities and support for graduate students and faculty working on research projects in northwestern Iowa. The campus is located on the west shore of West Okoboji Lake, and the lake, adjacent uplands, and wetlands are used as a natural classroom in Lakeside courses. Lakeside offers students small, full-immersion, field-oriented courses lasting either three or four weeks. There are also a variety of shorter courses and courses for teachers that typically last only one or two weeks. There is an increasing emphasis on extended learning programs for K-12 through adult participants, as well as year-round community use of the facilities. For example, at the end of the summer is the Adult Nature Weekend, a way for anyone interested in natural history to learn more about northwest Iowa. There are also short programs on the natural history of the Iowa Great Lakes region offered to the general public on Wednesday evenings during the summer session. Lakeside welcomes researchers from Regents' universities as well as other colleges, universities, and research institutions. More information about the lab can be found at the Iowa Lakeside Laboratory Web site <http://www.lakesidelab.org>.

Responsibilities

The DO&O is a new position, designed to implement goals outlined in the Regent's Business Plan, especially to enhance year-round activities at ILL. The DO&O develops outreach programs ranging from K-12 students to life-long learners and manages operational aspects of the field station, including maintenance of the building structures and equipment. In coordination with the Executive Director/Director of Academics and Research (ED/DAR) the DO&O manages a \$750,000.00 operating budget. The DO&O develops, markets,

implements and coordinates a \$225,000.00 outreach program. The DO&O supervises on-site staff, including a Facilities Manager and Business Manager. The DO&O maintains relationships with Friends of Lakeside Laboratory (a community support organization) and will develop volunteer activities that supplements those provided by the Friends organization. The DO&O is expected to cultivate and maintain partnerships with professional, business, governmental, educational, and civic organizations and associations and to network with other biological field stations and administrators. The DO&O is expected to coordinate a \$6 million endowment campaign, in cooperation with ED/DAR, university Foundation staff, and Friends of Lakeside Lab. The DO&O is responsible for directing maintenance and securing funding for capital improvements of over 30 buildings: residential, dining, classroom, laboratory, and conference centers; grounds including savannah and prairie restoration projects and transportation infrastructures. In conjunction with the ED/DAR, the DO&O will implement aspects of Lakeside Business Plan. The DO&O and ED/DAR are responsible to the Lakeside Laboratory Coordinating Committee, comprised of delegates of the Provosts of the Regents Universities, a Board of Regents staff person, and a community member.

Qualifications

Required: A Masters Degree in Higher Education, Field Sciences, Business Administration or related field, with 3 years experience in agency, non-profit, outreach or higher-education field is required. A related bachelor's degree and 5 years of experience or a related Ph.D. may be substituted.

Preferred: The successful candidate should have demonstrated experience in program development, fund raising, fiscal management, administration and facilities management. The candidate should show knowledge of principles of reserve management, knowledge of natural history of the region, and knowledge of health and safety issues relating to outdoor and wildland hazards. The candidate should demonstrate experience and skill in oral and written communication with diplomacy and tact, ability to work with diverse audiences including academicians, educators, youth leaders, and the lay public and be computer literate.

Salary

The position is a Professional & Scientific Staff P-17. The salary range is approximately \$50,000-90,000 for this classification, with the starting salary typically between \$50,000-63,000.

How to apply

You may view details for this Professional and Scientific position and apply for this job at <https://www.iastatejobs.com>. Questions may be directed to the Chair of the Search Committee, William R. Clark, Ph.D., Department of Ecology, Evolution, and Organismal Biology, Iowa State University, 253 Bessey Hall, Ames, Iowa 50011, phone 515-294-5176, email wrclark@iastate.edu. Review of applications will

begin in mid October 2005 and the job is open until filled. To guarantee consideration, application must be received by October 17, 2005.

Organization of Biological Field Stations Mailing List
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