



Revised (supercedes call dated February 1989)

March 1989

MEMO TO: Deans and Directors
FROM: Jean'ne M. Shreeve, Associate Vice President for Research
SUBJECT: STILLINGER FUNDS FOR FORESTRY AND BOTANICAL RESEARCH

This is to announce that Stillingr Awards will again be made available in the areas of:

- (a) Forest Science Research Fellowships: The recipient must be a graduate student who wishes to conduct research in the College of Forestry in any one of the following fields in preferential order: forest pathology, forest ecology, forest tree physiology, forest genetics and forest soils. An annual fellowship may not be granted to the same individual for more than three successive years. However, support may be provided through a succession of students to a long-term project for an indefinite period.
- (b) Herbarium Collecting Expeditions: Funds shall be employed to finance expeditions for the collection of botanical and mycological materials by either students or faculty members working in fields of study involved.
- (c) Herbarium Fellowships and Research: These awards will be made to graduate students or faculty doing research in the Department of Biological Sciences, Agriculture or Forestry. The research must involve collection and study of plant materials. Specimens collected must be permanently deposited in the University of Idaho Herbarium in a timely fashion.

Office of University Research
University of Idaho
Moscow, Idaho
83843-4199

208-885-6651

Stillingr funds are intended to be used as seed funds to attract external funding.

GUIDELINES FOR PREPARING PROPOSALS

The proposal should be not longer than two single-spaced pages, plus a title page, a budget page, a bibliography, and a standard U of I curriculum vitae **including grant activity** whenever a faculty member is involved.

TITLE PAGE: Include title of project, expected starting date, amount requested, name of the principal investigator, and names and signatures of the appropriate administrators.

ABSTRACT: Present a brief summary in layman's terms describing what the research is expected to accomplish.

NARRATIVE: Include the rationale and justification for the project, the objectives, and procedures.

BUDGET PAGE: Include provision for salary and fringe benefits (24.5% for staff, 11.5% for IH and students), expendable supplies, capital equipment and travel. **(Note: salary support for students will take precedence over technicians. Faculty salaries will not be allowed.)**

REPORT: The principal investigator will submit a report to the associate vice president for research no later than March 31, 1990. This report, in duplicate, consists of the following: 1) title page; 2) summary of work completed (half page); 3) work completed (two pages); 4) future work expected (half page); 5) personnel; 6) budget summary; 7) grant proposals submitted or in preparation; 8) appendix (e.g., preprints or reprints of articles); and 9) for reports in categories (b) Herbarium Collecting Expeditions and (c) Herbarium Fellowships and Research, a signed statement from the Director of the Herbarium verifying the number of species collected and the number of specimens within a species that have been deposited in the University of Idaho Herbarium.

Three copies of the Forest Science Research Fellowships and five copies of the Herbarium Collecting Expeditions and the Herbarium Fellowships and Research proposals should be submitted to the University Research Office by 5:00 p.m., Friday, April 7.