

# UNIVERSITY OF IDAHO

EXTENSION DIVISION

L. W. FLUHARTY  
DIRECTOR

## BOYS' AND GIRLS' AGRICULTURAL AND HOME CLUBS FOR IDAHO

GENERAL ANNOUNCEMENT

by

W. T. McCALL, *State Club Leader*

Z. FAY FOWLER, *Assistant State Club Leader*

*National Club Motto—"Make the best better."*

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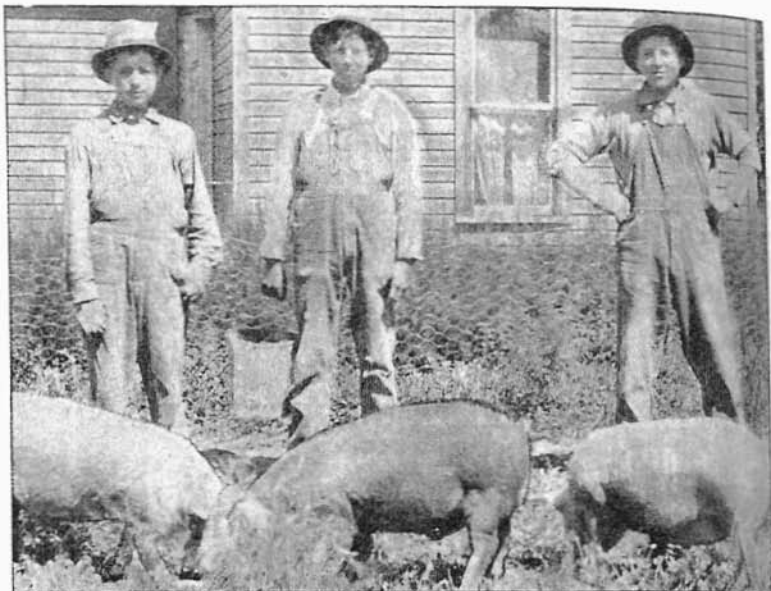
COOPERATIVE EXTENSION SERVICE IN AGRICULTURE AND HOME ECONOMICS  
OF THE STATE OF IDAHO, UNIVERSITY OF IDAHO, EXTENSION  
DIVISION AND U. S. DEPARTMENT OF AGRICULTURE  
COOPERATING

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## BOYS' AND GIRLS' CLUB WORK

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*Scoring the Pigs*



*A "Socializing Factor." All Work and No Play Makes Jack a Dull Boy*

# EXTENSION DIVISION STAFF FOR BOYS' AND GIRLS' CLUB WORK.

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Mr. G. E. Denman, Assistant County Club Leader.....	Twin Falls
Miss Gertrude Ferrell, County Club Leader.....	Sandpoint
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Mr. C. L. Vincent, County Club Leader.....	Blackfoot
Miss Ivy M. Wilson, County Club Leader.....	Caldwell
Mr. C. B. Wilson, County Club Leader.....	Moscow

## ENDORSEMENTS

The boys' and girls' clubs are making a most important contribution to the education of the children of Idaho. They teach the value of team play and a right appreciation of the work of the farm and of the home.

E. H. LINDLEY,

*President, University of Idaho.*

STATE OF IDAHO  
DEPARTMENT OF EDUCATION  
Boise

*To the County Superintendents and Teachers:*

*Greeting:*

The Boys' and Girls' Club work as conducted by the University Extension Division has the hearty approval of the State Department of Education, first, because of its educational value and, second, because it does much to bring the home and the school into more sympathetic relation—a most essential and desirable condition.

This work is a part of the great educational scheme for the State of Idaho as planned by the State Board of Education and we ask for the Extension Division your hearty cooperation in their effort to make this work a success in our State.

Cordially yours,

(Signed) ENOCH A. BRYAN,

*State Commissioner of Education.*

ETHEL E. REDFIELD,

*State Superintendent of Public Instruction.*

“At the head of all science and arts, at the head of civilization and progress, stands not militarism—the science that kills; not commerce—the art that accumulates wealth; but AGRICULTURE—the mother of all industry and the maintainer of human life.”

—JAMES A. GARFIELD.

# Boys' and Girls' Agricultural and Home Clubs for Idaho

## THE ORGANIZATION BEHIND CLUB WORK.

One of the greatest systems in the world for the promotion of agricultural education and the organization of rural effort is the U. S. Department of Agriculture.

The entire energy of this great organization is continually bent toward acquiring practical agricultural information and placing it at the disposition of those most in need of it.

Rural people are of prime importance in such a program; first, because they are possessed of much valuable information which should be disseminated; second, because it is largely for their benefit that the Department of Agriculture exists.

## THE FARM BUREAU

The Department of Agriculture has decided upon the Farm Bureau as perhaps the best type of organization thru which rural people may cooperate with each other and with the Agricultural Colleges and Department of Agriculture. In its present state of development, the Farm Bureau is a county wide membership organization of rural agricultural people united to assist in carrying forward a program for the agricultural and home economic betterment of the county.

The major fields of activity undertaken by most farm bureaus are three-fold and comprise:

1. County Agent work, which is primarily work with adult men.
2. Home Demonstration work, which is primarily work with adult women.
3. Boys' and Girls' Club work, or Junior Extension work, which is work with boys and girls.

This bulletin deals entirely with the Junior Extension phase of Farm Bureau work. For information concerning county agent work or home demonstration work, write to L. W. Fluharty, Director of Extension, or to H. W. Hochbaum, State County Agent Leader or Miss Amy Kelly, State Home Demonstration Leader.

## OBJECT

The object of boys' and girls' club work or junior extension work is fully set forth in the State Club Project, pages 19 and 20 of this bulletin. It is hoped that not only the object but the entire club project will be carefully studied by every club leader and by all Farm Bureau representatives interested in club work. Team work will accomplish more in a few years than haphazard work will accomplish in a century, and the sole purpose of the state club project

is to develop unity of purpose and team work in all Idaho club endeavor.

Mr. George E. Farrell, assistant in charge of club work, U. S. Department of Agriculture, is authority for the statement that boys' and girls' club work when properly conducted will accomplish three things.

1. It will produce something worth while.
2. It will demonstrate to a community some important principle not ordinarily accepted or practiced.
3. It will exert a socializing influence on club members and upon the community as a whole. (See illustration below.)

Club leaders will, therefore, accept the above principles as fundamental and make them the basis for all Idaho club work.



*Injecting the Spirit of the Hour into Garden Club Work*

### SUGGESTIONS TO LOCAL LEADERS

Mr. Farrel states further: "If you are contemplating the organization of any boys' and girls' clubs in your community, do a little preliminary work before mentioning the matter to the boys and girls."

"First get in touch with your county club leader, your county agent or county superintendent. Any one of these people will assist you and inform you as to the Farm Bureau club program."

"Then talk the club work over with a few interested people in your community and have your community chairman call a community meeting of citizens and teachers for consideration of plans for conducting the club work."

### PRESENTING CLUB WORK TO THE COMMUNITY

"Secure the services of the State or county club leader or other interested person to explain the value of this work at this meeting. The services of the State Club Leader should be arranged for at least one month in advance of the date for the meeting. At the close of

the meeting, request the parents and children interested in the club work to assemble at the front of the room to discuss plans for organization of clubs and securing local leaders for the club groups. Make a record of interested adults. Draw up a program following outlines suggested by State Leaders for the conduct of the work during the summer. (See page 12.) See that parents fully understand and approve this plan. Select a local leader. Such a leader, possessing tact and ability to lead boys and girls, is absolutely essential."

### PRELIMINARY MEETING

"Next call a meeting of the boys and girls who desire to join the clubs and go over with them in detail the requirements for membership. Give every prospective club member an opportunity to talk and tell what he has now or may have available for the home project work. Have each member list things required before he may become a member and require that these be secured before work is to begin."

"Elect officers and place as much responsibility upon them as possible. One prime object of boys' and girls' club work is to develop local leadership and responsibility thru wise direction and encouragement of the boys and girls. Forward a list of officers and members to the State Leaders immediately upon organization of the club. Enrollment registers may be secured from the county club project leader or from Extension Division, State House, Boise, Idaho."

### ENROLLMENT REQUIREMENTS

Make out enrollments in *triplicate* and send the *three* copies to the county club project leader or to the Extension Division, Boise, Idaho. *Enroll but one club on a sheet.* One copy of the enrollment marked with county club number and name will be returned by the State office to the local leader and one to the county leader. This county club number is the key to our files and should always be referred to when writing concerning any club or club member.

### MEMBERSHIP CARDS

Following enrollment, membership cards will be furnished all prospective members. As soon as the club work has actually begun each member enrolled must *fill out, sign and mail a membership card.* The state club membership roll is made up from the membership cards so returned. No boy or girl can be a true club member until his membership card is on file in the office of the Extension Division, Boise, Idaho.

### MONTHLY AND FINAL REPORTS

As soon as membership cards are on file in the State office, monthly report cards and final report blanks will be supplied. See

that each member's report is up to date and correct at least once each month and that monthly report cards are properly filled out and mailed promptly. Final reports and stories are not due until the third Monday of October.

## RELATION TO FARM BUREAU

Local club leaders are generally members of and always representative of the local Farm Bureau community committee. They will, therefore, carry on the club work as one phase of the Farm Bureau program of work for the community.

## THE STANDARD CLUB

At the National Conference of State Club Leaders held at Washington, D. C., in February, 1918, the following report of the Committee on a Standard Club, revised to suit Idaho conditions, was unanimously adopted:

1. A standard club shall have a membership of at least five working on the same project, with an age limit of from ten to eighteen years at time of enrollment.
2. There shall be a local club leader in charge during the club year.
3. There shall be a local club organization with the necessary officers and duties.
4. There shall be a definite club year program of work and each member upon beginning work shall send in a membership card to the Extension Division, State House, Boise, Idaho.
5. There shall be at least six regular club meetings during the club year. The secretary shall be required to keep definite records of these meetings and also of the progress of each member.
6. A local exhibit shall be held annually.
7. There shall be a demonstration team which must give at least one public demonstration to the community.
8. At least 60 per cent of the members must complete the project and file a final report and story with the county committee on awards or the State Club Leader, prior to the third Monday of October.
9. A judging team shall be chosen by competition between the members.
10. An achievement day shall be held during the club year.
11. Sixty per cent of the members of the club shall hold a membership in the farm bureau or other county club organization.
12. When the first four requirements have been met, a standard club charter will be issued. When all the requirements have been met, a National seal of achievement will be awarded. The efforts of club leaders, Farm Bureau Committeemen and others should be combined to make every club organized a "Standard Club."

## Suggestions to County Leaders

### FOLLOW-UP WORK

Almost any one will be successful in enrolling club members. That part of the work is easy. Getting the enrolled members to properly complete their work and submit acceptable reports and stories is the test of real club leadership.

Finished club projects come only as a result of carefully planned, systematized and *sustained* effort. "Whoop and hurrah" methods are worse than useless. It is a crime to enroll boys and girls in club



work and then fail to put forth the effort necessary to secure finished work.

As has already been pointed out under "Suggestions to Local Leaders," careful preliminary work is necessary if successful club work is to follow. After interest in the work has been properly aroused, carefully planned follow-up work is necessary if this interest is to be maintained thruout the club year.

Among the many forms of successful follow-up may be mentioned:

- |                    |                        |
|--------------------|------------------------|
| (1) Literature     | (5) Demonstrations     |
| (2) Club meetings  | (6) Special activities |
| (3) Field work     | (7) Achievement Day    |
| (4) Field meetings | (8) Publicity          |

### LITERATURE

Practically all literature mailed to club members is wasted. Club members do not read it. Literature should be distributed a little at a time. Interest may be aroused in literature:

- (1) By discussing it at club meetings. (See sample program, page 12.)
- (2) By mailing copies to members with certain important chapters marked with blue pencil.
- (3) By calling attention by means of short letters to certain chapters or paragraphs at regular intervals.

### CLUB MEETINGS

A few well planned club meetings are very desirable. (See requirements for Standard club, page 8.) Plan club meetings as carefully as you would meetings with adults. Otherwise they will be failures. The following suggestions may help:

- (1) Conduct at least a part of every club meeting in strictly parliamentary fashion, the club president presiding.
- (2) Develop the self activity of the child.
- (3) Always plan definite instruction for each meeting.
- (4) Develop the play spirit by the use of songs, yells, games, etc.
- (5) Have refreshments served occasionally.

### FIELD WORK

Field work consists mainly in personal visits to club plats or club members. Such work should be conducted regularly and systematically. Plan at each successive visit to:

- (1) Teach some definite principle. (See illustration, page 15.)
- (2) Interest parents. (Always plan to see parents as well as club members at each visit.)
- (3) Get in personal touch with members and their work. (See illustration, page 18.)
- (4) See that reports are up to date.

Field meetings are usually held for the purpose of giving definite instruction. They afford an opportunity:

- (1) To demonstrate important principles.
- (2) To develop ability in club members to score work, animals or product. (See illustration, page 2.)
- (3) To encourage inspection and observation.
- (4) To point out defects. (A club member will often accept criticism from a fellow member more readily than from an advisor.)

## DEMONSTRATIONS

A properly trained demonstration team is a power in the hands of any live club leader. With such a team you can

- (1) Encourage members to strive for a standard of perfection in work.
- (2) Teach team work. (See illustration, page 17.)
- (3) Arouse community interest in club work.
- (4) Develop leadership and a spirit of service and exert a decided socializing influence.

## SPECIAL ACTIVITIES

Under such may be listed:

- (1) Picnics and festivals, the object being:
  - (a) To develop play spirit and initiative.
  - (b) To popularize work among young people.
  - (c) To exert socializing influence. (See illustrations, pages 6 and 2.)
- (2) Excursions. These are of two kinds:
  - (a) By club members
    - (1) To develop a standard of work
    - (2) To stimulate interest by comparison
    - (3) To afford opportunity for helpful criticism.
  - (b) By adults.
    - (1) To advertise and gain support for the work.
    - (2) To enhance members' own estimation of work because of adult interest in it.
- (3) Exhibits—These are important as many people see no other part of the club work, so make a good impression. Premiums should not be paid until Achievement Day and then only to club members completing all requirements. An exhibit should comprise:
  - (a) The dead exhibit of club articles or products.
  - (b) Demonstrations by teams of members. (See illustration, page 17.)
  - (c) Judging contests by teams or individual members.
- (4) Achievement Day. This should be the crowning event of the club year. Its value lies in that it will
  - (a) Bridge over the gap between exhibit and time reports and stories are submitted.
  - (b) Place premium on finished work.
  - (c) Afford opportunity to advertise work and secure its endorsement by prominent people.



*Legitimate Advertising*

## PUBLICITY

All special club activities will enlist public interest and sympathy in club work. Newspaper publicity is also excellent and will often arouse interest in communities impossible to reach in any other way. A club page each month in the Farm Bureau News is an excellent way of calling attention to results actually obtained or progress being made.

In all publicity campaigns do not overlook the following:

- (1) The club work must be worthy of publicity. Good club work is the only safe foundation for a publicity campaign.
- (2) Publicity to be effective must come regularly. Avoid spasms. A small amount of publicity each week or each month is better than a large amount once a year.

*Placarding Club Plots:* The illustration above suggests a result getting method of advertising. No good club plot or animal pen should be without a placard. Encourage placards with four-leaf clover design. Do not allow poor work to be placarded. Require that work shall score say 80% before placards are posted and then stipulate that placards shall be withdrawn if work is not kept up to the standard.

## PRICE LIST OF FEEDS

The prices for feeds, including pasture, will be uniform for all members. All feeds must be reported in pounds. The price list of feeds will be mailed to club members near the end of the club season. Do not report cost of feeds on monthly reports until this price list is received. Merely report expenses other than feed cost.

## WEIGHTS AND MEASURES.

Skim milk.....	1 gallon weighs	8 pounds
Oats (Idaho) .....	1 bushel weighs	36 pounds
Rye .....	1 bushel weighs	56 pounds

Wheat .....	1 bushel weighs 60 pounds
Barley .....	1 bushel weighs 48 pounds
Corn (dry shelled) .....	1 bushel weighs 56 pounds

Corn on cob in early fall will weigh from 75 to 85 pounds to the bushel. The same corn when dry will weigh 70 pounds in ear or 56 pounds shelled.

TABLE.	{	2 pints equal 1 quart.
		8 quarts equal 1 peck.
		4 pecks equal 1 bushel.

Keep account of all produce sold and price received therefor, and also of the amount and value of all produce used at home. The difference between the total expenses and the total receipts represent the profit.

### HOW TO MEASURE FIELDS

Care must be taken in field crops, such as corn and potatoes, to have a field that can be accurately measured. These fields should be rectangular in form—that is with four sides and square corners. For all field crops include an 18-inch margin entirely around the field in the measurement of the crop grown. If more than the minimum acreage of corn, potatoes or other crop is grown, the entire acreage grown should be reported. The increased profit from large scale production should offset high yields obtained from minimum areas. At harvest time the club members should have some disinterested person—a neighbor, the local club leader or the county leader—verify the measurement of his field and see that the product is carefully measured or weighed.

### CARE OF LITERATURE

Bulletins, circulars and report blanks will be furnished each club member and these should be very carefully kept for use and reference as the work progresses. We urge that each member have a cloth bulletin case in which all printed matter relating to club work may be kept.

### CLUB YEAR PROGRAM SUGGESTIONS

Every club member should plan his year's work. So also should his local leader. The year's program for community club work should be prepared at a community meeting of parents so that all may help develop and also approve its provisions. The following suggestions may aid in drawing up such a program. The program for each club or field meeting, demonstration, excursion or festival should be prepared with equal care. Write for special instructions to local leaders in club work, for more elaborate program.

#### FEBRUARY.

- (Twenty minutes.) Organization of club; election of officers; local leader instructs officers in duties. Report from club members: (a) home garden plot; (b) varieties.
- (Forty minutes.) Study and discussion of subject matter. Explanation of club requirements by local club leader: (a) attendance at meeting by

club member; (b) record to be kept by club member; (c) membership in demonstration team; (d) improving soil fertility and tilth; (e) planning gardens. (In a well-conducted meeting, the club members do most of the talking.)

3. (Thirty minutes.) Play contests and club recreation. Planning and practicing games related to garden work.

### MAY.

1. (Twenty minutes.) Roll call; members report to secretary; exhibit of record book and discussion of entries. Four-hour (afternoon) field instruction tour: (a) Plotting a garden; (b) freedom from weeds; (c) straight rows; (d) cultivation; (e) drainage; (f) box-plant hardening.
2. Camp or picnic supper—fresh vegetables, sandwiches, outdoor games.

## SUMMER CLUB FESTIVAL

10:00 A. M.—Garden and canning club pageant.

10:45 A. M.—Report of progress by local group leaders and stories of achievement by members.

12:00 M.—Picnic dinner by club groups.

1:15 P. M.—Fifty-yard dash, boys under 13.

Fifty-yard dash, girls under 13.

Fifty-yard dash, boys over 13.

Fifty-yard dash, girls over 13.

Potato relay, 4-man team, one-fourth mile.

Potato-paring contest, 6 potatoes. (Speed, 25; skill, 25; waste, 50.)

Needle-threading contest, 7 needles. (Remove thread from spool and knot.) (Speed, 30; skill, 30; quality, 40.)

2:30 P. M.—Ball game, 7 innings, Reds v. Blues.

3:30 P. M.—Canning and drying recipe giving contest—one period, cold pack method to be used in canning. (One from each club; 5 points for each contestant standing at end of contest.)

4:30 P. M.—Gardening and canning spelling contest. 300 words selected from garden and canning literature. One trial; no hesitation; two entrants from each club.

Rules: Five points will be awarded to first in each contest; three points to second and one point to third, unless otherwise designated.

A 4-H medal or banner will be awarded to the club winning the greatest number of points. A pennant will be awarded for second place and a pennant for third place.

## SUGGESTIONS FOR CLUB SONGS

I'm sewing this year

Tho I never sewed before;

I hem and I stitch

Till my fingers all are sore;

For when I'm sewing I'm as happy as  
can be,

For I'm helping in the war you see.

Glorious, glorious,

We'll make enough clothes for the four  
of us;

Glory be, there are no more of us

For the four of us will need 'em all  
alone.

(Tune, Glorious.)

Bill Kaiser lives over the ocean,

Bill Kaiser lives over the sea.

Bill Kaiser lives over the ocean;

O get that Bill Kaiser for me.

Get Bill, get Bill,

O get that Bill Kaiser for me.

Get Bill, get Bill,

O get that Bill Kaiser for me.

(Tune, My Bonnie Lies Over the  
Ocean.)

We'll hang Bill Kaiser to a sour-apple tree,  
 We'll hang Bill Kaiser to a sour-apple tree,  
 We'll hang Bill Kaiser to a sour-apple tree.

While we go marching on.

Glory, glory, hallelujah!  
 Glory, glory, hallelujah!  
 Glory, glory, hallelujah!

While we go marching on.  
 (Tune, John Brown's Body.)

*Rounds.*

Hoe, hoe, hoe your row  
 Steadily every day,  
 Merrily, merrily, cheerily, cheerily,  
 Half our work is play.

Can, can all we can,  
 Everything comes our way,  
 Merrily, merrily, cheerily, cheerily  
 Half our work is play.

*Canning Song.*

I'm canning this year,  
 Tho I never canned before;  
 I can everything  
 From the skin to the core;  
 For when I'm canning  
 I'm as happy as can be,  
 For I'm a soldier of the commissary.

Glorious, glorious,  
 We'll can enough for the four of us.  
 Glory be, there are no more of us,  
 For the four of us can eat it all alone.

How do you do, Mr. Benson,  
 How do you do.  
 Is there anything that we can do for you?

We'll do the best we can,  
 Stand by you like a man,  
 How do you do, Mr. Benson,  
 How do you do.

*Conference Song.*

Oh, friends, as we gather once more to renew  
 Our hope and our faith in our task,  
 May our failures all fade as the mists  
 and the dew  
 While strength for new duties we ask.  
 We must work with new zest;

We must all do our best  
 In the struggle for making men free.  
 Then let's all join hands,  
 Go forth for the test  
 To render the service we see.  
 (Tune, Believe Me If All Those En-  
 dearing Young Charms.)

God save our noble men;  
 Bring them safe home again.  
 God save our men.  
 Keep them victorious,

Patient and chivalrous,  
 They are so dear to us,  
 God save our men.

*Garden Song.*

I'm a gard'ner this year  
 Tho I never was before;  
 I hoe and I rake  
 'Till my muscles all are sore,  
 For when I'm gard'ning  
 I'm as happy as can be,  
 For I'm a soldier of the soil you see.

Glorious, glorious,  
 We'll raise a peck of spuds  
 For the four of us;  
 Glory be, there are not more of us,  
 For the four of us can eat 'em all alone.

Our club will shine tonight,  
 Our club will shine.  
 We'll shine with beauty bright,  
 All down the line.  
 We're all dressed up tonight,

That's one good sign.  
 When the sun goes down  
 And the moon comes up  
 Our club will shine.  
 (Tune, Shine Tonight.)

Johnnie get your hoe, get your hoe, get  
 your hoe;  
 Mary dig your row, dig your row, dig  
 your row;  
 Down to business, girls and boys,  
 Learn to know the gard'ner's joys;  
 Uncle Sam's in need, pull the weed,  
 plant the seed;  
 While the sunbeams lurk do not shrink  
 get to work;  
 All the girls must hustle 'round.

*Chorus.*

Over there, over there;  
 Send the word, send the word over there  
 That the lads are hoeing, the lads are  
 hoeing,  
 The girls are sowing ev'rywhere,  
 Each a garden to prepare.  
 Do your bit so that we all can share  
 With the boys, with the boys, the brave  
 boys,  
 Who will not come back 'till it's over,  
 over there.  
 (Tune, Over There.)

## CLUB PROJECT REQUIREMENTS

### *Time of Enrollment:*

Because of the wide climatic range, it is neither possible nor advisable to attempt to fix uniform dates upon which work in the various Idaho clubs should begin and end. Dates for completing enrollments should therefore be determined locally. County leaders, however, should so arrange that enrollments for the various clubs are on file in the offices of the State Club Leader not later than the dates specified below in order to facilitate the mailing of timely literature.

1. Crop production and livestock clubs by May 1st.
2. Canning and drying clubs by July 1st.
3. Egg production clubs by November 1st.
4. Winter sewing, cooking, handicraft and other winter clubs by December 1st.

### *Minimum Scope of Work:*

1. Corn, sugar beet and bean projects: Secure seed, prepare seed bed, plant, care for and harvest not less than one acre and submit acceptable report and story.
2. Potato and tenth-acre garden projects: Same as (1) except tenth acre.
3. Yard garden project: Same as (1) except square rod.
4. Pig, calf, sheep and rabbit projects: One or more animals to be secured, fed and cared for and report and story submitted for a period of not less than 120 days. These projects *should* be continued for a period of three years or more.
5. Poultry Clubs—Chick Raising: 24 or more chicks hatched and cared for and records kept until six months old. Report and story required.  
Poultry Clubs—Egg Production: Six or more hens and a rooster, fed and cared for and egg production record kept during any four consecutive months from October 1st to April 1st. Report and story required.
6. Sewing, bread baking, cooking, canning and drying and handicraft clubs: Materials as outlined in bulletins. Sewing and handicraft club members must earn 300 points as set forth in bulletins for credit. Canning club members must can not less than 30 quarts of product. One quart dried product may be substituted for three quarts of canned product. Reports and stories required for credit.



*A Club Group Receiving Field Instruction*

## BASIS OF AWARD

Corn, potato, sugar beet, bean and garden:	
Yield .....	30
Profit .....	30
Exhibit .....	20
Report and story.....	20
	100

Sheep, calf, pig and rabbit:	
Gain in weight.....	30
Cost per pound gain.....	30
Average daily gain.....	20
Report and story.....	20
	100

Poultry: Chick Raising:	
Percentage of eggs hatched.....	20
Percentage of fowls raised to maturity.....	30
Average cost per pullet raised.....	30
Report and story.....	20
	100

NOTE: To find cost of raising pullets first determine cost of raising entire flock and from this deduct the value of cockerels sold or on hand. Divide the result by the number of pullets raised. Divide the

Poultry: Egg production:	
Yield in eggs.....	30
Profit .....	30
Eggs produced per hen.....	20
Report and story.....	20
	100

Canning and drying:	
Number quarts product canned or dried.....	30
Profit .....	30
Exhibit .....	20
Report and story.....	20
	100

Sewing, handicraft, bread baking and cooking:	
Total production or points earned.....	30
Quality of work as indicated by leader's score.....	30
Exhibit .....	20
Report and story.....	20
	100

*Canning Demonstration Teams:*

RULES: Demonstrations to be given by teams consisting of 3 members. Teams must be uniformed, preferably with club aprons and caps (See Form S-6).

(NOTE: The above rules should serve as a guide in developing judging and demonstration teams in all other projects.)



*Basis of Award:*

Skill .....	25 per cent
Subject matter .....	25 per cent
Quality of canned products.....	25 per cent
Team as a whole.....	25 per cent
	100 per cent

NOTE: All other demonstration teams should be scored on some modification of the above basis.



*Studying Cold Pack Methods*

## STANDARD EXHIBIT

Every club member making a standard exhibit in the state contest at Boise will be awarded a *Standard Exhibit Ribbon*. What constitutes a standard exhibit in the different lines of club work is set forth below. (See Note.)

*Potato Club*—Ten tubers.

*Corn Club*—Ten ears of corn.

*Bean Club*—Ten pounds of beans.

*Garden* (yard and tenth acre)—Four specimens of each variety grown, not exceeding four varieties.

*Sugar Beet Club*—Five beets.

*Pig Club*—One pig.

*Poultry Club*—One fowl.

*Rabbit Club*—Three young rabbits (one male and two females).

*Sheep Club*—One lamb.

*Calf Club*—One calf.

*Bread Club*—One loaf bread.

*Cooking Club*—Three each of baking powder biscuits, graham muffins, doughnuts, cookies, and one cake made in accordance with Food Administration regulations.

*Canning*—One pint jar each of vegetable greens, string beans, peas, cherries, plums or prunes and peaches.

*Drying*—One pint each dried apples, cherries and prunes.

*Handicraft*—Exhibits of handicraft articles sufficient to net maker 300 points in accordance with published scale of points from Extension Division.

*Sewing Club*—Articles required in bulletins. If in Red Cross sewing club, exhibit attractive placard containing the names of club members earning three hundred points, sample of each article made by club and total points earned, all certified by local leader.

NOTE: All exhibits must score not less than 70 points out of a possible 100 points to receive a standard exhibit award.

## COUNTY CLUBS

Occasionally it is not feasible to organize a club of five or more in one project in a community. In such cases a county club may be organized. Such a club is made up of members from all parts of the county, one or more in a place. The county leader is usually selected as a local leader or advisor of such a club. Members of such clubs will receive the same instructional matter, have the same privileges as members, and abide by the club regulations the same as other clubs.

## HOW TO FIGURE EXPENSE, INCOME AND PROFIT

Keep a daily record of the time spent on club work, except live-stock, and yard garden club work and value this time at 10c an hour, if under 15 years of age, and at 15c an hour if 15 years of age or older. If it is absolutely necessary to have outside help, value it at 25c an hour, or better state the amount actually paid for such help. The hire for each horse is valued at 10c an hour. Enter manure at 50c for a two-horse load, or 25c for a one-horse load, delivered. Keep accurate record of all expenses, such as seed, feed, etc.



*Individual Instruction*

## JUNIOR EXTENSION WORK

### *How to Make Club Work Fit into the Farm Bureau Plan*

Boys' and girls' club work, in order to properly fulfill its mission, must be conducted as Junior Extension Work and made to contribute definitely toward the general Farm Bureau program for the county. The following project indicates a method by which this may be brot about and every club leader and Farm Bureau representative should study its provisions carefully.

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## THE STATE CLUB PROJECT

Cooperative Extension Work in Agriculture and Home Economics in the State of Idaho

University of Idaho, Extension Division and the U. S. Department of Agriculture, Cooperating, Under the Terms of the General Memorandum of Understanding, Effective October 6, 1914.

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## PROJECT NO. 3-B

*Boys' and Girls' Extension Work in Agriculture and Home Economics.*

- LEADERS: W. T. McCall, State Club Leader.  
Z. Fay Fowler, Assistant State Club Leader.
- LOCATION: State of Idaho.
- HEADQUARTERS: State House, Boise, Idaho.
- DATE EFFECTIVE: January 1, 1918.
- LEGAL AUTHORITY: For the United States Department of Agriculture, Federal Appropriations for the support of Agricultural Extension work for the fiscal year ending June 30, 1918, an Act of Congress, passed August 10th, 1917, entitled H. R. Bill 4188, "To provide further for the national security and defense by stimulating agriculture and facilitating the distribution of agricultural products." For the State of Idaho, the Smith-Lever Act and State laws providing for State and University support of Extension Work, Boys' and Girls' Club Work and Demonstration Work in Agriculture and Home Economics.
- OBJECT: To conduct demonstrations with boys and girls in farm and home activities, including club projects with field crops and farm animals; to direct and teach boys and girls how to manage, grow, prepare and market crops and animals and how best to save the surplus food products by home canning and drying and preparing the same for table use and the markets; also to furnish them with the local leadership and field instruction essential to success in the work.

## METHODS OF PROCEDURE:

It is understood that after the work contemplated in this project has been jointly planned and agreed upon, its administration will be entrusted to the Extension Division of the University of Idaho. It is further understood that no change in policy for the conduct of the work herein set forth shall be made until mutually agreed upon by the Director of the Extension Division and the Chief of Extension Work North and West, United States Department of Agriculture.

In conducting club work, special emphasis will be placed on economic production and demonstration of important principles not readily understood or ordinarily practiced in the community. Care will also be taken that club members are trained to exert a proper social influence on other members and on the community as a whole.

Other important factors in the development of club work which should be emphasized are:

1. Securing efficient leadership for club work and training this leadership to meet the needs of the communities served.
2. Gradually lengthening the tenure of summer paid leadership, until this leadership is provided for the entire year.
3. Properly organizing, systematizing and centralizing club endeavor.
4. Placing all important lines of activity of county and local leaders on a project basis and requiring that the work of paid leaders be done according to project plans.
5. Conducting contests and demonstrations with boys and girls for the purpose of developing their latent powers and creating interest in rural problems and also for the purpose of influencing adults to adopt better farm and home practices.
6. Training boys and girls by means of production clubs to cooperate in production and marketing farm crops and farm products.

### THE FARM BUREAU.

Where a Farm Bureau exists in a county it is the medium thru which all plans for Extension Work, including boys' and girls' club work, will be developed.

The Farm Bureau is a county wide membership organization of rural people united to assist in carrying out a program for the agricultural and home economic betterment of the county. The organization is headed by an executive committee consisting of five or more project leaders, each responsible for some special activity of the Bureau.

Each separate community center in the county is represented in the Farm Bureau and the Farm Bureau is represented in each community by a chairman of a local community committee. The entire body of community chairmen make up the advisory council.

As a rule the executive committee meets monthly, the advisory council quarterly and the entire membership of the bureau annually.

In relation to boys' and girls' club work the Farm Bureau plan provides for leadership as follows:

1. One member of the Executive Committee is designated as in charge of boys' and girls' club work. As many additional executive committeemen as local conditions may require are also appointed to assist this person. Each of these additional leaders is placed in charge of a specific club project or projects, as for example pig club work.

The county school superintendent should also be placed on the executive committee. In most cases such person is designated as in charge of the winter club work but is often placed in general charge of summer projects as well. When these club project leaders meet to plan boys' and girls' club work, the president of the Farm Bureau, the county club leader, the county agricultural agent and the county home demonstration agent should also be present.

2. In each community in the county where club work is to be undertaken, one or more members of the community committee responsible to the community chairman are designated by the executive committee to supervise the junior activities for the Farm Bureau.

#### DEVELOPING A PROGRAM OF WORK.

Some time prior to the regular annual meeting of the Farm Bureau community meetings are called by the various community chairmen. At these meetings plans for a community program of work and for the community's part in the county wide Farm Bureau program are discussed and developed.

Later all community chairmen are called together by the President of the Farm Bureau into what is known as the advisory council. Suggestions concerning the needs of the various communities are here carefully discussed and passed upon and those approved as of general interest are embodied in suggestions for a county wide Farm Bureau program of work and submitted to the executive committee for final approval.

At the annual meeting this program is reviewed so that the entire membership may become familiar with its provisions. Officers of the Bureau are then elected and project leaders chosen for the several lines of work provided. The officers and project leaders so elected make up the executive committee.

A meeting of the newly elected executive committee is next called by the President of the Farm Bureau, who is also chairman of the executive committee. The plans presented at the annual meeting for a county wide program of work are then reviewed and the various members of the executive committee are designated as project leaders in one or more of the various projects to be undertaken. The chairman then appoints the community chairmen and community committeemen for the ensuing year, subject to the approval of the executive committee.

Steps are next taken to assist the county agricultural agent in developing a Farm Bureau organization or administrative project in which is embodied the proposed program of work outlined for the year. This project should set forth clearly as to time, place and method, the steps to be taken during the various stages of the development of the several lines of work to be pursued. As a rule this project will be worked out at the same time that specific projects are written, so as to avoid conflicts.

#### THE PROGRAM FOR CLUB WORK.

Since boys' and girls' club work is made a part of the Farm Bureau program of work, the above procedure will indicate the methods for getting this work incorporated into the regular Farm Bureau program. In order to make the proposed program reflect the wishes of the people throughout the county, and also for the sake of uniformity, the following procedure is recommended.

One or more of the project leaders on club work from the

## METHODS OF PROCEDURE:

executive committee should attend the community meetings referred to heretofore, when held in communities most likely to be interested in club work. The communities should be apportioned by the club project leader so that no one committeeman is unduly burdened.

At these community meetings, if club work is desired, the probable kind, number and size of the clubs to be organized will be considered and the community chairman then instructed to present the needs of the community in boys' and girls' club work at the next meeting of the advisory council.

The amount of interest displayed in club work at these community meetings will determine the proper course to be followed later. If the club work is new in the county and not yet well developed, the procedure should be confined to developing in the advisory council plans for its gradual extension. These plans will then be incorporated into the regular Farm Bureau program of work by the executive committee as already set forth.

If, on the other hand, club work is quite well established in the county, it may be advisable to exercise greater care in working out the club program. In this event a meeting of the club project leaders on the executive committee should be called prior to the meeting of the advisory council.

In some cases it may also be expedient to have the members of the community committees in charge of club work attend this meeting, especially if the interest manifested indicates that the services of a county club leader may be necessary in order to properly conduct the club work contemplated.

At this meeting plans to be presented to the advisory council will be carefully worked out. Such plans should designate the communities in the county where club work is desired, the probable kind, number and size of clubs to be formed, the nature of the preliminary work of enrolling to be undertaken, the funds needed for such items as county leader's salary and expenses, prizes, awards of merit, posters and the like, and the proposed source and allotment of such funds.

When completed this plan should be submitted to the State Club Leader for approval and when so approved submitted to the advisory council for revision and incorporation into their proposed county program of work.

### COUNTIES WITHOUT FARM BUREAUS.

Where no Farm Bureau exists in a county the Farm Bureau plan will be followed as closely as possible. A chairman, corresponding to the Farm Bureau executive committeeman in charge of club work will first be selected by those most interested in club work in the county. Such a delegation may be called together by the county agricultural agent or county school superintendent at any time.

After such a chairman is selected, he will appoint a standing club committee. This committee shall consist of five or more members, including the chairman, and must include the county school superintendent and the county agricultural agent, the county home demonstration agent and the county club leader, if such people are employed in the county. This county committee will then proceed to plan and carry on club work as nearly in conformity with the method set forth for counties having Farm Bureaus as possible.

### THE COUNTY CLUB LEADER.

When the services of a county club leader are desired in a county the executive committee of the Farm Bureau or the standing club committee in counties without a Farm Bureau,

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PROCEDURE:

after having developed a program of work as already outlined, shall then satisfy the State Club Leader that the necessary funds are available. The State Club Leader will then submit to the committee a list of qualified candidates for the position and from this list a county club leader will be selected.

## PROJECTS.

As already explained, the Farm Bureau organization project outlines the general program of work adopted for the county by the executive committee. All specific projects, including projects on boys' and girls' club work, must be drawn up in such a way that the work outlined in each will contribute definitely toward the consummation of some part of the Farm Bureau program. For example, suppose the executive committee has decided upon a potato improvement project. In this case the county agricultural agent will probably undertake a project on potato disease control, the home demonstration agent one on demonstrating the use of potatoes as a partial substitute for wheat flour and the county club leader one on potato club work looking to high yields from intensive methods. The potato project leader on the executive committee, if the right kind of a person, could then act as project leader for each of the three subdivisions of the project and thus materially reduce the membership on the executive committee. By uniting efforts in this way, county leaders should have no difficulty in reaching the goal set by the executive committee. Club projects will be written by the county club leader if one is employed, otherwise by the county agricultural agent. If drawn up by the county club leader, they should state definitely:

1. The names of the communities in the county where club work is contemplated.
2. The kind, number and size of the clubs to be formed.
3. The method of approach proposed in securing enrollments and local leadership.
4. The time schedule at least by weeks and whenever possible by days necessary to carry out the proposed program.
5. The regulations governing enrollments, permanent membership and completed projects of club members.
7. The relationship of club members to the Farm Bureau.
8. The funds needed for such items as prizes, awards of merit, posters and the like and the proposed source and allotment of such funds.
9. The cooperation expected from the different cooperating forces such as State Club Leader, county agricultural agent, county school superintendent and local leaders; what the nature of such cooperation is to be and when and for what length of time it is expected.
10. The procedure for training local leadership for the work proposed in the various communities affected.

When complete, all projects on club work will be submitted to the State Club Leader for approval and when so approved, will be submitted to the executive committee for adoption in the usual way, as provided for county agent projects, except that club projects to be in force must bear the signature of the State Club Leader and Director of Extension.

After a project so drawn has been properly approved, the person in charge of club work for the county shall be responsible for its execution. Only the club work projected may be carried on. If additional clubs are considered desirable, permission to organize them must be secured from both the State

## METHODS OF PROCEDURE:

Club Leader and the executive committee, after which plans for carrying on the additional work must be projected and approved in the regular way.

Only such club projects as have been approved by the State Club Leader may be undertaken by county club leaders. The club projects approved for 1918 are corn, potato, garden, bean, pig, poultry, calf, rabbit, sheep, sewing, bread-making, cooking, canning and drying and handicraft.

*Junior Demonstrators:* It is hoped that the county agents and home demonstration agents will use outstanding club members as demonstrators whenever possible. On the potato project, for example, the county agent will be urged to use certain potato club members thru whom to demonstrate methods advocated in potato disease control or the benefits to be derived from using hill selected potato seed. Then when the inspection of potato seed plats by the Farm Bureau is in progress, the plats of these junior demonstrators will be visited also. Bread club members may be used by the home demonstration agent in a similar manner. Cooperation of this kind on all Farm Bureau projects will multiply results.

*Junior Membership:* In order that boys and girls may have the benefit of early training in Farm Bureau methods, junior membership should be provided for all club members who have won state recognition for having completed at least one club project. The County Club Leader should see that this opportunity is extended to club members by the Farm Bureau. The membership fee should be twenty-five cents. In this way club members can be trained to contribute toward the support and development of their own work.

*Budgeting Funds:* It will be the policy of the Extension Division to appropriate from available state or federal funds not less than one-third of the total amount necessary for salary and expenses of county club leaders. The funds necessary for the support of club work should be budgeted along with funds for the support of other extension activities within the county and the entire appropriation asked from the Board of County Commissioners at the same time. In counties having a Farm Bureau the club project leader will, therefore, see that the requirements for boys' and girls' club work are placed before the executive committee prior to the time the annual budget is made out.

*Salary and Expense:* Federal and state funds subscribed for the support of county club leader will be applied on salary unless such funds are in excess of salary, when the excess will be applied on expense. All funds subscribed from the county treasury will be applied on expenses, except in cases where federal and state funds are insufficient to pay salaries. All expense claims to be allowed must be accompanied by receipts. The method of handling expense claims of the county club leader will comply with those established by the County Agent Leader and the Farm Bureau in handling the expenses of the county agent.

*Reports:* All county club leaders will file weekly, monthly and annual reports at the headquarters of the organization in charge of extension work in the county and with the State Club Leader, on blanks furnished by the latter.

Such reports will be made by projects. Weekly reports will show the daily progress being made on the program of work agreed upon for the season and will explain reasons for any variation from this program. Monthly reports will merely summarize the month's activities and will be submitted with the weekly report at the end of the third week of each month.



METHODS OF  
PROCEDURE:

Annual reports will conform to the requirements of similar reports from the State Club Leader to the United States Department of Agriculture and must be made out and on file by December first or at the close of county club leader's activities, if work is discontinued prior to that date.

*Requisitions:* Any supplies not ordinarily used in the usual routine of work must be requisitioned thru the State Club Leader. If approval to such requisition is withheld, the expenditure will not be allowed.

*Relationships:* In carrying out approved specific projects in a county the county agricultural agent, the county home demonstration agent and the county club leader shall be coordinate. The county agent, however, shall be representative of and responsible to the Director of Extension and the executive committee in so far as Farm Bureau organization and the drafting and development of the Farm Bureau organization project is concerned. County club leaders will, therefore, recognize that it is within the province and duties of the county agricultural agent to see that all specific projects are so drawn as to be in harmony with the county program of work approved by the executive committee.

The county agricultural agent will always be accorded the closest possible cooperation in all matters relating to club work and will be consulted concerning all questions of policy not definitely projected. He will be provided with a copy of all projects of the county club leader and also with copies of the club leader's weekly, monthly and annual reports to be filed as a part of the office record of the Farm Bureau.

*Conferences:* When the number of county club leaders employed by the year exceeds five, an Annual County Club Leader's Conference will be held. Prior to that time, when possible, county club leaders will be convened at the Annual Conference of Extension workers only.

*Office Equipment:* In addition to the appropriations for salary and expenses, the County Farm Bureau or the standing club committee in counties not having a Farm Bureau will provide such office room and equipment as may be necessary. Such equipment should include desk, filing cases, charts, camera, lantern and slides.

*Automobile:* All county club leaders employed by the year will be provided with an automobile.

*Finishing the Work:* All county club projects shall contain the following or some slight modification of the following plan for closing the season's activities: During the school week, beginning with the second Monday of October, teachers will use arithmetic and language time for the purpose of giving assistance to club members in making out the reports of completed work and writing stories according to outline furnished.

The club project leaders will meet as a committee on awards on the third Monday of October to determine the winner of the county championship in each club project carried on within the county during the year. On the following Saturday, after winners are determined, the committee on awards will mail all reports and stories, a list of the county champions and a list of the club members and local leaders entitled to club pins to the State Club Leader.

On the second Monday of November the state committee on awards will meet to determine the winners in the state contest, only those club members being considered who have been awarded places in the list of county champions.

During the third week of November, the State Club Leaders

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will send to the county club leader, if one is employed, otherwise to the club project leader, a list of the winners in the state contest and will also send the premiums and pins to which the club members and leaders of the county are entitled. Beginning with the fourth week of November, celebration of Club Achievement Day will begin. As far as possible Achievement Days will be planned in the various counties in consecutive order so that the State Club Leaders may attend. Every effort will be put forth to make Achievement Day the crowning event of the club year.

*Club Achievement:* In addition to meeting the requirements in production, conservation or practice work as outlined in the several club projects, club members must also submit an acceptable report and story covering the work undertaken. When all these requirements are met, club members will be entitled to achievement pins and such other recognition as may be provided for finished projects.

For the present, the recognition provided for club achievement shall be as follows:

## For Club Members:

- First year's completed work—Bronze one-leaf pin.
- Second year's completed work—Gold plated two-leaf pin.
- Third year's completed work—Silver three-leaf pin.
- Fourth year's completed work—Rolled gold four-leaf pin.
- County champions—County champion pendant.
- State champions, first year—Solid gold all-star pin.
- State champions, additional years—Special pendant.

For local leaders of clubs in which eighty-five per cent of members remaining in district during club season send in an acceptable report and story of completed work, rolled gold four-leaf pin with local leader's pendant.

*County Achievement:* As a means of recognition for effective county wide work, a grand prize will be provided for the county making the highest average score on its club work for a five-year period, this prize to be awarded temporarily each year to the county making the highest score for that year. The basis of award for determining the winner of this prize for both the yearly and the five-year contest shall be as follows:

Number completing club or project.....	25
Percentage completing club project.....	25
Percentage of monthly reports.....	15
Quality of work done by club members.....	15
Number of clubs in which 75 per cent of members complete project.....	5
Percentage of clubs in which 75 per cent of members complete project.....	5
Exhibits at state or local fairs.....	10
	100

## STATE CLUB LEADERS

In supervising the work contemplated in this project, the State Club Leader and assistant will arrange the time to be spent in office and field work as nearly as may be in accordance with the following schedule:

## Office Time:

- From November to February, inclusive, per month:  
State Club Leader, ten days.  
Assistant State Club Leader, five days.
- From March to October, inclusive, per month:  
State Club Leader, five days.  
Assistant State Club Leader, two days.

METHODS OF  
PROCEDURE:

While in the office attention will be devoted, for the most part, to consideration of reports, correspondence, preparing outline projects, and publicity matter.

*Publicity:* A systematic publicity campaign will be undertaken for the purpose of keeping the general public acquainted with the possibilities of club work and the factors that govern its successful completion. Superintendents will be urged to give club doings space in monthly reports of school activities and have these reports published in the local press.

*Literature:* The State Club Leader will act as a medium thru which circulars and bulletins from the University of Idaho, the United States Department of Agriculture and the experiment stations may be transmitted and interpreted for the benefit of the members of the boys' and girls' clubs, as well as for the benefit of their parents. Publications issued jointly or independently by the United States Department of Agriculture and the University of Idaho will be used in connection with the work under the project as may be desirable.

*Reports:* All reports of district, county and local leaders and final reports and stories from club members will be summarized annually and semi-annually and copies submitted to the Director of Extension and to the office of Extension Work North and West, Washington, D. C. Records and data secured in the pursuance of this work shall be available to each of the cooperating parties alike, who shall be free to use such results in official correspondence and publications. In all publications of results proper recognition shall be made of the cooperative nature of the work and of the various institutions concerned. Photographs taken showing the progress, development and results of the club projects in the State shall be equally available to both parties to this project.

*Help:* The State Club Leaders will be provided with a stenographer on full time and a clerk on part time. Such necessary office equipment as desks, typewriter, filing cases for correspondence and bulletins, camera, lantern and slides, charts and maps will also be provided.

*Field Work:* Field work will, for the most part, be confined to general supervision of projecting, organizing and completing club projects in the various counties and the State Club Leader's program of work and itinerary will be so arranged that this provision may be undertaken in each county in the following order:

1. Meet county club project leaders and plan projects.
2. Assist in conducting local leaders' training schools and check up on work of county club leaders.
3. Assist in follow-up work, summer picnics, excursions and in securing local support of club work.
4. Develop and initiate plans for completing work.
5. Attend Achievement Day programs, complete arrangements for following year's work.
6. Initiate project plans for following year.
7. Attend National Conference of club leaders and State Conference of extension workers.
8. Conduct leaders' training schools at Normal Schools and Teachers' Institutes.
9. Conduct club institute week for county champions.

*National Club Conference:* It is understood that the State Club Leader and the Assistant State Club Leader will attend one annual National Conference of club leaders each year and that the expenses required for this trip shall be provided from the regular traveling expenses allotted for the year by the cooperating institutions.

**ORGANIZATION:** The organization for the boys' and girls' Extension work in agriculture and home economics, or club work, at present consists of a State Club Leader, Assistant State Club Leader and county leaders in the following counties: Ada, Bannock, Bingham, Boundary, Bonner, Canyon, Cassia, Franklin, Fremont, Gooding, Jefferson, Kootenai, Latah, Lewis, Madison, Minidoka, Nezperce, Payette, Twin Falls and Washington. It is understood by all parties to this project that the State Club Leader, Assistant State Club Leader and county club leaders shall be mutually acceptable to and joint representatives of the University of Idaho and the United States Department of Agriculture.

**COOPERATION:** This project comes under the provisions of Project No. 1, providing for the organization and administration of Extension work and the General Memorandum of Understanding. It contemplates the continuance of the plan of cooperation heretofore in force.

**SOURCES OF MAINTENANCE:** Federal appropriations to the States Relations Service, funds arising under the Smith-Lever Act, State appropriations and other funds from within the State.

**HISTORY:** T. W. Potter was first appointed as collaborator of the United States Department of Agriculture at \$1.00 a year, his salary of \$1600.00 being paid by the Department of Public Instruction and the College of Agriculture. Between April 18, and June 30, 1914, he was on the salary rolls of the Department of Agriculture at 100.00 per month. Beginning July 1, 1914, the arrangement set forth in project effective July 1, 1914, was entered into and on November 1, 1914, the work was transferred to the Extension Division of the University of Idaho. On January 8, 1917, Miss Z. Fay Fowler assumed the duties of Assistant State Club Leader. Later T. W. Potter resigned and on April 1, 1917, W. T. McCall was installed as his successor.

**SIGNATURES:**

Date..... State Club Leader.

Date..... Director of Extension.

Date..... President, University of Idaho.

Date..... Chief, Office of Extension Work North and West.

Date..... Director, States Relations Service.

Date..... Acting Secretary of Agriculture.

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